



Meetings are held at the
Ilwaco Community Building Meeting Room
158 First Ave North in Ilwaco, WA

**CITY OF ILWACO
CITY COUNCIL MEETING**

**Monday, November 24, 2014
6:00 p.m. REGULAR COUNCIL MEETING
AGENDA**

A. Call to order

B. Flag Salute

C. Roll Call

D. Approval of Agenda

E. Consent Agenda

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

1. Approval of Minutes (TAB 1)

- a. November 10, 2014 Regular meeting
- b. November 10, 2014 Special meeting

2. Claims & Vouchers (TAB 2)

- | | |
|--|---------------------|
| a. Checks: 37200 to 37201 + Electronic | \$19,002.35 |
| b. Checks: 37202 to 37238 + Electronic | <u>\$154,506.03</u> |
| GRAND TOTAL: | \$173,508.38 |

F. Reports

- 1. Staff Reports (TAB 3)
- 2. Council Reports
- 3. Mayor's Report

G. Comments of Citizens and Guests Present

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

H. Public Hearing

1. 2015 Budget

I. Business

- 1. Contract for Technical Services between the City of Ilwaco and the Pacific County Economic Development Council (EDC) (TAB 4) –Cassinelli**
- 2. Ordinance Adopting the budget for the City of Ilwaco for 2015 (TAB 5) –Cassinelli**
- 3. Resolution Amending the Fee Schedule for the 2015 Utility Rates and Connection Charges (TAB 6) – Cassinelli**

J. Discussion

- 1. 2014 Second Budget Amendment Ordinance (TAB 9) – Cassinelli**
- 2. Insurance Renewal (TAB 10) –Cassinelli**
- 3. Six-Year Capital Facilities Plan Update (TAB 11)—Cassinelli**
- 4. Department of Ecology State Revolving Fund Loans – Sahalee Sewer Improvements (TAB 12) –Cassinelli**

K. Correspondence and Written Reports

- 1. Planning Commission drafted minutes (TAB 14)**

L. Future Discussion/Agendas

- 1. Amended Procedures Ordinance --City Planner**
- 2. Pursuit of New Agreement with Seaview Sewer District –Cassinelli**

M. Adjournment

N. Upcoming Meetings

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
City Council	Regular Meeting	Monday	11/24/14 12/08/14	6:00 p.m.	Community Building
City Council	Special Meeting Seaview Sewer District	Thursday	12/04/14	6:00 p.m.	Ilwaco Fire Hall
Parks & Rec. Commission	Regular Meeting	Tuesday	12/09/14	6:00 p.m.	Ilwaco Fire Hall
Planning Commission	Regular Meeting (meetings subject to cancellation if there is no business to transact)	Tuesday	01/06/15	6:00 p.m.	Community Building
Port/City Meeting	Regular Meeting	Tuesday	11/25/14	6:00 p.m.	Port of Ilwaco Meeting Room



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, November 10, 2014**

A. Call to order

Mayor Cassinelli called the meeting to order at 6:01pm

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Councilmembers Jensen, Karnofski, Marshall, Chambreau and Forner; Mayor Cassinelli.

D. Approval of Agenda

ACTION: Motion to approve the agenda with addition of discussion item Boundary Line Adjustment (Jensen/Karnofski). 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 37135 to 37143 + electronic totaling \$33,525.99 and Checks 37144 to 37199 totaling \$75,841.36 for a grand total of \$109,367.35.

ACTION: Motion to approve the consent agenda with the addition of checks #37192 to 37199 for \$17,411.66 or a grand total of \$109,367.35 (Jensen/Karnofski). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- a. The Police Chief provided a written report and also mentioned how impressed he is with the participation of the Ilwaco citizens during Halloween.
- b. City Clerk Smith provided a verbal report on the lost water for October.

2. Council Reports

- a. Councilmember Jensen reported that he attended the Critical Areas Ordinance workshop prior to the Council meeting, he also attended the budget workshop and the meeting with Seaview Sewer Dist.
- b. Councilmember Karnofski reported that she attended the same meetings as Councilmember Jensen. She also wanted to point out great Ilwaco is during Halloween.
- c. Councilmember Chambreau attended all of the same workshops.
- d. Councilmember Forner attended all of the workshops as well, and he wanted to mention that John Bageant was awarded at the American Legion banquet. He too was impressed with amount of trick-or-treaters in Ilwaco.

3. Mayor's Report

Mayor Cassinelli attended the CREST meeting, Seaview Sewer Dist. Meeting, budget and critical areas workshops, Port of Ilwaco meeting, PACCOM and the South EDC meeting.

G. Comments of Citizens and Guests Present

None.

H. Public Hearing

1. 2015 Property Tax Levy

The Mayor closed the regular meeting at 6:08pm and opened the public hearing. There was no comment, therefore the Mayor closed the public hearing and re-opened the regular meeting at 6:09pm.

I. Business

1. Ordinance Establishing 2015 Property Tax Levy and Certification

ACTION: Motion to adopt the ordinance establishing the property tax rate for 2015 (Marshall/Jensen) 5 Ayes 0 Nays ACTION: Motion to authorize the city treasurer to certify the 2015 levy not to exceed \$209,000 to the Pacific County legislative authority. (Chambreau/Forner) 5 Ayes 0 Nays 0 Abstain.

2. Boundary Line Adjustment

ACTION: Motion to approve the proposed boundary line adjustment for Michael and Gail Baer. (Karnofski/Marshall) 3 Ayes 2 Nays 0 Abstain

J. Discussion

1. Private Sewer Lines – Definitions, Process and Responsibilities

Councilmember Marshall led the discussion on this item, he expressed that he thought the definitions for side sewers and private side sewer lines with multiple homes tied into them should made clearer. Discussion ensued on what definitions or terms should actually be used, there was a suggestion made that “private” be changed to “known”. Marshall also proposed a resolution that would obligate the City to establish a map of all City identified private sewer lines. The Mayor expressed concern that this map could accurately be produced, and completed by the time allotted on the resolution - January 1, 2015. There was continued discussion on this topic, Councilmember Karnofski asked roughly how many homes were on private sewer lines. There was conversation on whether or not the City should contact those who are on private sewer lines. At the end of the conversation it was decided that there should be a workshop on this topic after the 1st of the year.

ACTION: Item to be discussed at a workshop, then return to the agenda.

2. Resolution Amending the Fee Schedule for the 2015 Utility Rates and Connection Charges

ACTION: Move to business at the next meeting.

3. Ordinance Adopting the Budget for the City of Ilwaco 2015

ACTION: Move to business at the next meeting.

4. Contract for Technical Services between the City of Ilwaco and the Pacific County Economic Development Council

ACTION: Move to business at the next meeting.

5. Boundary Line Adjustment

City Planner Ryan Crater presented this item along with his staff report. The Baer's are trying to get a boundary line adjustment so that they can have access to their property from a driveway that is currently partially on Les & Eleanor Swensen's property. The adjustment would be for roughly 1600 sq ft, both parties agreed to the transaction. Councilmember Jensen asked what the hurry was. There was some more discussion on this item, Councilmember Karnofski asked whether or not it time sensitive. **ACTION: Move to business at this meeting (Karnofski/Chambreau) 4 Ayes 1 Nay 0 Abstain**

L. Correspondence and Written Reports

M. Adjournment

ACTION: Motion to adjourn the meeting (Chambreau). Mayor Cassinelli adjourned the meeting at 7:05 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Deputy City Clerk



**CITY OF ILWACO
Special Meeting
Critical Areas Ordinance Workshop
Monday, November 10, 2014**

A. Call to Order

Mayor Cassinelli called the workshop to order at 5:01 p.m.

- B. Present:** Councilmembers: David Jensen, Vinessa Karnofski, Jon Chambreau and Gary Forner; Deputy City Clerk Ariel Smith and City Planner Ryan Crater. Councilmember Fred Marshall arrived at 5:05 pm

C. Discussion

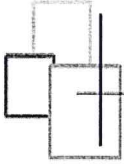
City Planner Ryan Crater led the conversation on the critical areas ordinance, beginning with the GAP analysis that was done by the Watershed Company. He then went onto explain that the updates were based on the best available science. He noted and discussed the buffer and stream setbacks. Then went through the document explaining the chapters and their significance. Councilmember Jensen asked about Section 15.18.050 the Geologically Hazardous Areas, he wondered if there was a map that existed which noted all of the "geologically hazardous areas". There was some discussion about Sahalee and the previous slide. The next section that was discussed was 15.18.060 the Critical Aquifer Recharge Areas, this brought on a lot of questions by the council. Councilmember Marshall wanted to know why all of Ilwaco is now considered an Aquifer Recharge Area. He then went into the different types of soils and asked if the geologist looked at the soil maps of the peninsula. Making the point that not all of the soil on the peninsula is the same. He also mentioned the fact that if the City were to require a critical areas reports it would cost the applicant thousands of dollars. This is not a burden that he wants to be seen placed on the citizens. The discussion ensued on this topic and ultimately Crater said that he would bring the Council's concerns to Mark at the Watershed Company and get a response to their questions.

D. Adjournment

Mayor Cassinelli adjourned the workshop at 5:55 p.m.

Mike Cassinelli, Mayor

Ariel Smith, Deputy City Clerk



Register

Number	Name	Fiscal Description	Amount
37200	Fero, Jimmie W	2014 - November - Second meeting	\$1,059.53
37201	Gardner, Daryl W	2014 - November - Second meeting	\$1,635.42
ACH Pay - 1273	ACH Benson, Austin	2014 - November - Second meeting	\$964.40
ACH Pay - 1276	ACH Gustafson, David M.	2014 - November - Second meeting	\$847.89
ACH Pay - 1277	ACH Hazen, Warren M.	2014 - November - Second meeting	\$1,601.02
ACH Pay - 1278	ACH Mc Kee, David A	2014 - November - Second meeting	\$1,733.01
ACH Pay - 1279	ACH Mc Millan, Elaine	2014 - November - Second meeting	\$2,010.23
ACH Pay - 1267	ACH Mulinix, Vinessa	2014 - November - Second meeting	\$180.32
ACH Pay - 1280	ACH Richardson, Troy	2014 - November - Second meeting	\$1,168.75
ACH Pay - 1281	ACH Schweizer, Dennis	2014 - November - Second meeting	\$1,845.35
ACH Pay - 1282	ACH Smith, Ariel	2014 - November - Second meeting	\$1,114.28
ACH Pay - 1283	ACH Staples, Terri P	2014 - November - Second meeting	\$371.36
EFT 11/20/14	U.S. Treasury Department	2014 - November - Second meeting	\$4,470.79
			\$19,002.35

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Ilwaco, and that I am authorized to authenticate and certify said claims.

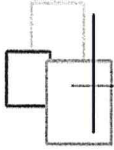
Treasurer

37200 through 37201 and electronic payments totalling \$19,002.35 are approved this 24th day of November, 2014.

Council member

Council member

Council member



Register

Fiscal: 2014
Deposit Period: 2014 - November

Number	Name	Print Date	Amount
Bank of the Pacific	8023281		
Check			
<u>37202</u>	ALS Environmental	11/24/2014	\$217.00
<u>37203</u>	AlSCO-American Linen Div.	11/24/2014	\$32.81
<u>37204</u>	Big River Excavating, Inc	11/24/2014	\$68,474.05
<u>37205</u>	Cascade Columbia Distribution	11/24/2014	\$574.74
<u>37206</u>	Centurylink	11/24/2014	\$1,436.55
<u>37207</u>	Chinook Observer	11/24/2014	\$433.60
<u>37208</u>	City of Long Beach	11/24/2014	\$1,122.50
<u>37209</u>	Columbia Pacific Heritage	11/24/2014	\$2,411.53
<u>37210</u>	Daily Journal of Commerce	11/24/2014	\$478.80
<u>37211</u>	Day Wireless Systems, Inc	11/24/2014	\$15.56
<u>37212</u>	Dennis CO	11/24/2014	\$232.95
<u>37213</u>	Eagle Microsystems	11/24/2014	\$79.46
<u>37214</u>	Englund Marine Supply Inc	11/24/2014	\$333.26
<u>37215</u>	Evergreen Rural Water of	11/24/2014	\$275.00
<u>37216</u>	Evergreen Septic Service	11/24/2014	\$80.00
<u>37217</u>	Gray & Osborne, Inc.	11/24/2014	\$15,061.03
<u>37218</u>	IFOCUS Consulting Inc.	11/24/2014	\$1,145.00
<u>37219</u>	K & L Supply, Inc.	11/24/2014	\$207.56
<u>37220</u>	Kubwater Resources Inc.	11/24/2014	\$1,373.66
<u>37221</u>	L N Curtis & Sons	11/24/2014	\$401.94
<u>37222</u>	Oman & Son	11/24/2014	\$90.52
<u>37223</u>	Pitney Bowes	11/24/2014	\$442.39
<u>37224</u>	PUD No 2 of Pacific County	11/24/2014	\$9,322.92
<u>37225</u>	Rain for Rent	11/24/2014	\$2,170.79
<u>37226</u>	Sunset Auto Parts Inc.	11/24/2014	\$61.96
<u>37227</u>	Taft Plumbing, Inc	11/24/2014	\$505.58
<u>37228</u>	The Watershed Company	11/24/2014	\$2,283.30
<u>37229</u>	Treasurers Cash	11/24/2014	\$16.18
<u>37230</u>	Troy Richardson	11/24/2014	\$87.00
<u>37231</u>	VFIS - Specialty Benefits	11/24/2014	\$2,785.44
<u>37232</u>	Visa	11/24/2014	\$787.24
<u>37233</u>	WA State Dept of Revenue	11/24/2014	\$105.85
<u>37234</u>	WA State Dept. of Ecology	11/24/2014	\$35,035.77
<u>37235</u>	Wadsworth Electric	11/24/2014	\$750.29
<u>37236</u>	Wilcox & Flegel Oil Co.	11/24/2014	\$138.43
<u>37237</u>	Wirkalot Trucking	11/24/2014	\$168.75
<u>37238</u>	Wirkkala Radio-TV	11/24/2014	\$86.23
	Total		\$149,225.64
	Total		\$149,225.64
Bank of the Pacific	8023303		
Check			
<u>Payment - 11/10/2014 9:36:44 AM</u>	WA State Dept of Revenue	11/10/2014	\$5,280.39
	Total		\$5,280.39
	Total		\$5,280.39
	Grand Total		\$154,506.03

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered

or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Ilwaco, and that I am authorized to authenticate and certify said claims.

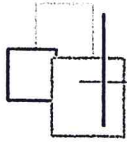
Treasurer

37302 through 37238 and Electronic payments totalling \$154,506.03 are approved this 24th day of November, 2014.

Council member

Council member

Council member



Voucher Directory

Voucher Number	Voucher Date	Voucher Description	Voucher Amount	Voucher Total
ALS Environmental				
37202		2014 - November - Second meeting		
	Invoice - 11/18/2014 2:55:06 PM			
	51-279442-0			
	409-000-000-535-00-31-01	Operations And Maintenance	\$217.00	
	Total Invoice - 11/18/2014 2:55:06 PM		\$217.00	
Total 37202			\$217.00	
Total ALS Environmental			\$217.00	
Alsco-American Linen Div.				
37203		2014 - November - Second meeting		
	Invoice - 11/18/2014 2:56:57 PM			
	LPOR1326205			
	001-000-000-576-80-31-00	Office & Operating Supplies	\$8.20	
	101-000-000-543-30-30-00	Office And Operating	\$8.20	
	401-000-000-534-00-31-00	Operation & Maintenance	\$8.20	
	409-000-000-535-00-31-01	Operations And Maintenance	\$8.21	
	Total Invoice - 11/18/2014 2:56:57 PM		\$32.81	
Total 37203			\$32.81	
Total Alsco-American Linen Div.			\$32.81	
Big River Excavating, Inc				
37204		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:00:56 PM			
	#1			
	401-000-000-594-34-62-02	Construction - Distribution	\$68,474.05	
	Total Invoice - 11/18/2014 3:00:56 PM		\$68,474.05	
Total 37204			\$68,474.05	
Total Big River Excavating, Inc			\$68,474.05	
Cascade Columbia Distribution Co.				
37205		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:02:55 PM			
	628448			
	401-000-000-534-00-31-01	Chemicals	\$974.74	
	Total Invoice - 11/18/2014 3:02:55 PM		\$974.74	
	Invoice - 11/18/2014 5:44:00 PM			
	401-000-000-534-00-31-01	Chemicals	(\$400.00)	
	Total Invoice - 11/18/2014 5:44:00 PM		(\$400.00)	
Total 37205			\$574.74	
Total Cascade Columbia Distribution Co.			\$574.74	
Centurylink				
37206		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:11:27 PM			
	300536846			
	001-000-000-514-20-42-00	Communication	\$352.68	
	001-000-000-522-10-42-00	Communication	\$382.31	
	401-000-000-534-00-42-00	Communications	\$300.44	
	409-000-000-535-00-42-00	Communications	\$401.12	
	Total Invoice - 11/18/2014 3:11:27 PM		\$1,436.55	
Total 37206			\$1,436.55	
Total Centurylink			\$1,436.55	
Chinook Observer				
37207		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:12:32 PM			
	356-14			
	001-000-000-511-30-44-00	Official Publications	\$288.60	
	Total Invoice - 11/18/2014 3:12:32 PM		\$288.60	
	Invoice - 11/18/2014 3:13:56 PM			
	363-14			
	001-000-000-511-30-44-00	Official Publications	\$28.91	
	Total Invoice - 11/18/2014 3:13:56 PM		\$28.91	
	Invoice - 11/18/2014 3:13:57 PM			
	362-14			
	001-000-000-511-30-44-00	Official Publications	\$53.69	
	Total Invoice - 11/18/2014 3:13:57 PM		\$53.69	
	Invoice - 11/18/2014 3:14:59 PM			
	364-14			
	001-000-000-511-30-44-00	Official Publications	\$62.40	
	Total Invoice - 11/18/2014 3:14:59 PM		\$62.40	
Total 37207			\$433.60	
Total Chinook Observer			\$433.60	

City of Long Beach				
37208		2014 - November - Second meeting		
	Invoice - 11/19/2014 10:30:43 AM			
	001-000-000-523-20-40-00	Correctional Institutions		\$1,122.50
	Total Invoice - 11/19/2014 10:30:43 AM			\$1,122.50
Total 37208				\$1,122.50
Total City of Long Beach				\$1,122.50
Columbia Pacific Heritage Museum				
37209		2014 - November - Second meeting		
	Invoice - 11/19/2014 10:18:42 AM			
	104-000-000-557-30-41-01	Heritage Museum		\$2,411.53
	Total Invoice - 11/19/2014 10:18:42 AM			\$2,411.53
Total 37209				\$2,411.53
Total Columbia Pacific Heritage Museum				\$2,411.53
Daily Journal of Commerce				
37210		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:16:41 PM			
	3294061			
	001-000-000-511-30-44-00	Official Publications		\$478.80
	Total Invoice - 11/18/2014 3:16:41 PM			\$478.80
Total 37210				\$478.80
Total Daily Journal of Commerce				\$478.80
Day Wireless Systems, Inc				
37211		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:17:27 PM			
	373497			
	001-000-000-522-10-42-00	Communication		\$15.56
	Total Invoice - 11/18/2014 3:17:27 PM			\$15.56
Total 37211				\$15.56
Total Day Wireless Systems, Inc				\$15.56
Dennis CO				
37212		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:18:31 PM			
	4391362			
	001-000-000-522-10-31-00	Office & Operating Supplies		\$18.00
	Total Invoice - 11/18/2014 3:18:31 PM			\$18.00
	Invoice - 11/18/2014 3:19:13 PM			
	4390032			
	001-000-000-522-10-31-00	Office & Operating Supplies		\$32.28
	Total Invoice - 11/18/2014 3:19:13 PM			\$32.28
	Invoice - 11/18/2014 3:19:14 PM			
	4389262			
	401-000-000-534-00-31-00	Operation & Maintenance		\$10.77
	Total Invoice - 11/18/2014 3:19:14 PM			\$10.77
	Invoice - 11/18/2014 3:24:58 PM			
	4388502			
	001-000-000-522-10-31-00	Office & Operating Supplies		\$11.61
	Total Invoice - 11/18/2014 3:24:58 PM			\$11.61
	Invoice - 11/18/2014 5:06:31 PM			
	4392592			
	401-000-000-534-00-31-00	Operation & Maintenance		\$27.89
	Total Invoice - 11/18/2014 5:06:31 PM			\$27.89
	Invoice - 11/18/2014 5:06:32 PM			
	4390052			
	401-000-000-534-00-31-00	Operation & Maintenance		\$18.15
	Total Invoice - 11/18/2014 5:06:32 PM			\$18.15
	Invoice - 11/18/2014 5:08:08 PM			
	4389602			
	401-000-000-534-00-31-00	Operation & Maintenance		\$114.25
	Total Invoice - 11/18/2014 5:08:08 PM			\$114.25
Total 37212				\$232.95
Total Dennis CO				\$232.95
Eagle Microsystems				
37213		2014 - November - Second meeting		
	Invoice - 11/19/2014 10:22:11 AM			
	1402211			
	401-000-000-534-00-31-00	Operation & Maintenance		\$79.46
	Total Invoice - 11/19/2014 10:22:11 AM			\$79.46
Total 37213				\$79.46
Total Eagle Microsystems				\$79.46
Englund Marine Supply Inc				
37214		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:28:35 PM			
	2396622			
	401-000-000-534-00-31-00	Operation & Maintenance		\$14.18
	Total Invoice - 11/18/2014 3:28:35 PM			\$14.18
	Invoice - 11/18/2014 3:28:40 PM			
	2396121			
	401-000-000-534-00-31-00	Operation & Maintenance		\$82.37
	Total Invoice - 11/18/2014 3:28:40 PM			\$82.37
	Invoice - 11/18/2014 5:10:51 PM			

	2396912			
	401-000-000-534-00-31-00	Operation & Maintenance		\$61.88
	Total Invoice - 11/18/2014 5:10:51 PM			\$61.88
	Invoice - 11/18/2014 5:10:53 PM			
	2467161			
	401-000-000-534-00-31-00	Operation & Maintenance		\$174.83
	Total Invoice - 11/18/2014 5:10:53 PM			\$174.83
Total 37214				\$333.26
Total Englund Marine Supply Inc				\$333.26
Evergreen Rural Water of Washington				
37215		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:33:38 PM			
	27823			
	401-000-000-534-00-31-04	Annual Permit Fees		\$275.00
	Total Invoice - 11/18/2014 3:33:38 PM			\$275.00
Total 37215				\$275.00
Total Evergreen Rural Water of Washington				\$275.00
Evergreen Septic Service				
37216		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:35:06 PM			
	17009			
	001-000-000-572-50-47-02	City Sewer		\$80.00
	Total Invoice - 11/18/2014 3:35:06 PM			\$80.00
Total 37216				\$80.00
Total Evergreen Septic Service				\$80.00
Gray & Osborne, Inc.				
37217		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:37:48 PM			
	12437.00-7			
	101-000-000-595-61-60-01	Sidewalks		\$2,844.26
	Total Invoice - 11/18/2014 3:37:48 PM			\$2,844.26
	Invoice - 11/18/2014 3:37:49 PM			
	12555.00-28			
	401-000-000-594-34-41-01	Engineering - Plant		\$7,190.99
	Total Invoice - 11/18/2014 3:37:49 PM			\$7,190.99
	Invoice - 11/18/2014 5:13:46 PM			
	14476.00-5			
	001-000-000-558-60-41-00	Planner Services		\$2,262.38
	Total Invoice - 11/18/2014 5:13:46 PM			\$2,262.38
	Invoice - 11/18/2014 5:29:37 PM			
	13437.00-20			
	101-000-000-595-10-41-04	Engineering - Elizabeth		\$2,763.40
	Total Invoice - 11/18/2014 5:29:37 PM			\$2,763.40
Total 37217				\$15,061.03
Total Gray & Osborne, Inc.				\$15,061.03
IFOCUS Consulting Inc.				
37218		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:45:33 PM			
	00007706			
	401-000-000-534-00-41-04	Professional Services -		\$627.50
	Total Invoice - 11/18/2014 3:45:33 PM			\$627.50
	Invoice - 11/18/2014 3:46:09 PM			
	00007731			
	401-000-000-534-00-41-04	Professional Services -		\$517.50
	Total Invoice - 11/18/2014 3:46:09 PM			\$517.50
Total 37218				\$1,145.00
Total IFOCUS Consulting Inc.				\$1,145.00
K & L Supply, Inc.				
37219		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:46:40 PM			
	38125			
	409-000-000-535-00-31-02	Chemicals		\$207.56
	Total Invoice - 11/18/2014 3:46:40 PM			\$207.56
Total 37219				\$207.56
Total K & L Supply, Inc.				\$207.56
Kubwater Resources Inc.				
37220		2014 - November - Second meeting		
	Invoice - 11/19/2014 10:31:28 AM			
	409-000-000-535-00-31-02	Chemicals		\$1,373.66
	Total Invoice - 11/19/2014 10:31:28 AM			\$1,373.66
Total 37220				\$1,373.66
Total Kubwater Resources Inc.				\$1,373.66
L N Curtis & Sons				
37221		2014 - November - Second meeting		
	Invoice - 11/18/2014 3:47:59 PM			
	7095290			
	001-000-000-522-50-48-00	Repair & Maintenance		\$401.94
	Total Invoice - 11/18/2014 3:47:59 PM			\$401.94
Total 37221				\$401.94
Total L N Curtis & Sons				\$401.94
Oman & Son				

37222	2014 - November - Second meeting		
	Invoice - 11/18/2014 3:51:47 PM		
	190996		
	401-000-000-534-00-31-00	Operation & Maintenance	\$28.56
	Total Invoice - 11/18/2014 3:51:47 PM		\$28.56
	Invoice - 11/18/2014 5:31:54 PM		
	190861		
	401-000-000-534-00-31-00	Operation & Maintenance	\$53.36
	Total Invoice - 11/18/2014 5:31:54 PM		\$53.36
	Invoice - 11/18/2014 5:31:56 PM		
	190740		
	401-000-000-534-00-31-00	Operation & Maintenance	\$8.60
	Total Invoice - 11/18/2014 5:31:56 PM		\$8.60
Total 37222			\$90.52
Total Oman & Son			\$90.52
Pitney Bowes			
37223	2014 - November - Second meeting		
	Invoice - 11/18/2014 4:02:15 PM		
	2429449-NV14		
	001-000-000-514-20-45-00	Postage Meter Rental	\$348.00
	Total Invoice - 11/18/2014 4:02:15 PM		\$348.00
	Invoice - 11/18/2014 4:03:19 PM		
	546633		
	001-000-000-514-20-31-00	Office & Operating Supplies	\$94.39
	Total Invoice - 11/18/2014 4:03:19 PM		\$94.39
Total 37223			\$442.39
Total Pitney Bowes			\$442.39
PUD No 2 of Pacific County			
37224	2014 - November - Second meeting		
	Invoice - 11/19/2014 9:24:22 AM		
	001-000-000-511-60-47-00	Electricity	\$80.87
	001-000-000-514-20-47-00	Electricity	\$0.00
	001-000-000-522-50-47-00	Electricity	\$227.17
	001-000-000-572-50-47-00	Electricity	\$557.90
	001-000-000-575-50-40-00	Community Bldg Other - Electri	\$371.92
	001-000-000-576-80-47-00	Electricity	\$105.40
	101-000-000-542-63-47-00	Street Light Operating	\$643.34
	401-000-000-534-00-47-00	Electricity	\$2,236.47
	409-000-000-535-00-47-01	Electricity	\$5,099.85
	Total Invoice - 11/19/2014 9:24:22 AM		\$9,322.92
Total 37224			\$9,322.92
Total PUD No 2 of Pacific County			
Rain for Rent			
37225	2014 - November - Second meeting		
	Invoice - 11/19/2014 10:20:38 AM		
	059011901		
	401-000-000-534-00-31-00	Operation & Maintenance	\$2,170.79
	Total Invoice - 11/19/2014 10:20:38 AM		\$2,170.79
Total 37225			\$2,170.79
Total Rain for Rent			\$2,170.79
Sunset Auto Parts Inc.			
37226	2014 - November - Second meeting		
	Invoice - 11/18/2014 3:26:52 PM		
	4551		
	001-000-000-522-10-31-00	Office & Operating Supplies	\$2.03
	Total Invoice - 11/18/2014 3:26:52 PM		\$2.03
	Invoice - 11/18/2014 4:08:38 PM		
	2306		
	401-000-000-534-00-31-00	Operation & Maintenance	\$31.91
	Total Invoice - 11/18/2014 4:08:38 PM		\$31.91
	Invoice - 11/18/2014 4:09:41 PM		
	2306		
	101-000-000-543-30-30-00	Office And Operating	\$28.02
	Total Invoice - 11/18/2014 4:09:41 PM		\$28.02
Total 37226			\$61.96
Total Sunset Auto Parts Inc.			\$61.96
Taft Plumbing, Inc			
37227	2014 - November - Second meeting		
	Invoice - 11/18/2014 4:11:28 PM		
	11511		
	409-000-000-535-00-48-01	Repairs And Maintenance	\$505.58
	Total Invoice - 11/18/2014 4:11:28 PM		\$505.58
Total 37227			\$505.58
Total Taft Plumbing, Inc			\$505.58
The Watershed Company			
37228	2014 - November - Second meeting		
	Invoice - 11/18/2014 4:15:19 PM		
	2014-1185		
	001-000-000-558-60-41-00	Planner Services	\$2,015.00
	Total Invoice - 11/18/2014 4:15:19 PM		\$2,015.00
	Invoice - 11/18/2014 5:34:20 PM		

	2014-1155		
	001-000-000-558-60-41-00	Planner Services	\$268.30
Total Invoice - 11/18/2014 5:34:20 PM			\$268.30
Total 37228			\$2,283.30
Total The Watershed Company			\$2,283.30
Treasurers Cash			
37229	2014 - November - Second meeting		
	Invoice - 11/19/2014 11:27:00 AM		
	Replenish petty cash		
	401-000-000-534-00-31-00	Operation & Maintenance	\$16.18
Total Invoice - 11/19/2014 11:27:00 AM			\$16.18
Total 37229			\$16.18
Total Treasurers Cash			\$16.18
Troy Richardson			
37230	2014 - November - Second meeting		
	Invoice - 11/18/2014 4:20:20 PM		
	1507		
	401-000-000-534-00-31-04	Annual Permit Fees	\$87.00
Total Invoice - 11/18/2014 4:20:20 PM			\$87.00
Total 37230			\$87.00
Total Troy Richardson			\$87.00
VFIS - Specialty Benefits			
37231	2014 - November - Second meeting		
	Invoice - 11/18/2014 4:07:17 PM		
	114317		
	001-000-000-522-10-20-02	Life & Disability Insurance	\$2,785.44
Total Invoice - 11/18/2014 4:07:17 PM			\$2,785.44
Total 37231			\$2,785.44
Total VFIS - Specialty Benefits			\$2,785.44
Visa			
37232	2014 - November - Second meeting		
	Invoice - 11/18/2014 4:33:52 PM		
	17004943		
	001-000-000-576-80-31-00	Office & Operating Supplies	\$767.24
Total Invoice - 11/18/2014 4:33:52 PM			\$767.24
	Invoice - 11/18/2014 4:37:20 PM		
	WO-9681		
	401-000-000-534-00-41-04	Professional Services -	\$20.00
Total Invoice - 11/18/2014 4:37:20 PM			\$20.00
Total 37232			\$787.24
Total Visa			\$787.24
WA State Dept of Revenue			
37233	2014 - November - Second meeting		
	Invoice - 11/18/2014 4:23:35 PM		
	2501		
	001-000-000-514-20-31-00	Office & Operating Supplies	\$105.85
Total Invoice - 11/18/2014 4:23:35 PM			\$105.85
Total 37233			\$105.85
Total WA State Dept of Revenue			\$105.85
WA State Dept of Revenue			
Payment - 11/10/2014 9:36:44 AM	2014 - November - Second meeting		
	Invoice - 11/10/2014 9:30:33 AM		
	401-000-000-534-00-31-02	Monthly Excise Tax Pay	\$3,914.26
	408-000-000-531-38-31-02	Excise Tax	\$87.07
	409-000-000-535-00-31-03	Excise Tax	\$1,279.06
Total Invoice - 11/10/2014 9:30:33 AM			\$5,280.39
Total Payment - 11/10/2014 9:36:44 AM			\$5,280.39
Total WA State Dept of Revenue			\$5,280.39
WA State Dept. of Ecology			
37234	2014 - November - Second meeting		
	Invoice - 11/18/2014 4:43:02 PM		
	403-000-000-397-00-00-07	Transfer-Sewer DOE	(\$30,246.56)
	403-000-000-591-35-78-01	DOE SRF L1300003 -Principal	\$5,805.18
	403-000-000-592-35-83-01	DOE SRF L1300003 - Interest	\$24,441.38
	409-000-000-597-00-00-04	Wwtp - TO 403 Srf Redemption	\$30,246.56
Total Invoice - 11/18/2014 4:43:02 PM			\$30,246.56
	Invoice - 11/18/2014 4:48:16 PM		
	403-000-000-397-00-00-07	Transfer-Sewer DOE	(\$2,429.77)
	403-000-000-591-35-78-02	DOE SRF L1300006 - Principal	\$2,203.92
	403-000-000-592-35-83-02	DOE SRF L1300006 - Interest	\$225.85
	409-000-000-597-00-00-04	Wwtp - TO 403 Srf Redemption	\$2,429.77
Total Invoice - 11/18/2014 4:48:16 PM			\$2,429.77
	Invoice - 11/18/2014 4:52:54 PM		
	408-000-000-591-38-72-01	Strmwater -Principal #19900038	\$1,740.26
	408-000-000-592-31-83-01	Strmwater - Interest #19900038	\$619.18
Total Invoice - 11/18/2014 4:52:54 PM			\$2,359.44
Total 37234			\$35,035.77
Total WA State Dept. of Ecology			\$35,035.77
Wadsworth Electric			
37235	2014 - November - Second meeting		
	Invoice - 11/18/2014 4:25:59 PM		

	20259		
	409-000-000-535-00-41-01	Professional Services -	\$750.29
Total Invoice - 11/18/2014 4:25:59 PM			\$750.29
			\$750.29
Total 37235			
Total Wadsworth Electric			
Wilcox & Flegel Oil Co.			
37236			
	2014 - November - Second meeting		
Invoice - 11/19/2014 10:22:34 AM			
409-000-000-535-00-32-00	Gas/oil Products		\$96.51
Total Invoice - 11/19/2014 10:22:34 AM			\$96.51
Invoice - 11/19/2014 10:23:12 AM			
409-000-000-535-00-32-00	Gas/oil Products		\$41.92
Total Invoice - 11/19/2014 10:23:12 AM			\$41.92
			\$138.43
			\$138.43
Total 37236			
Total Wilcox & Flegel Oil Co.			
Wirkalot Trucking			
37237			
	2014 - November - Second meeting		
Invoice - 11/18/2014 4:28:15 PM			
561			
401-000-000-534-00-31-00	Operation & Maintenance		\$168.75
Total Invoice - 11/18/2014 4:28:15 PM			\$168.75
			\$168.75
			\$168.75
Total 37237			
Total Wirkalot Trucking			
Wirkkala Radio-TV			
37238			
	2014 - November - Second meeting		
Invoice - 11/19/2014 10:30:18 AM			
409-000-000-535-00-31-01	Operations And Maintenance		\$86.23
Total Invoice - 11/19/2014 10:30:18 AM			\$86.23
			\$86.23
			\$86.23
Total 37238			
Total Wirkkala Radio-TV			
Grand Total	Vendor Count	38	\$154,506.03

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 11/10/14 Council Business Item: 11/24/14
- B. Issue/Topic: **Contract for Technical Services between the City of Ilwaco and the Pacific County Economic Development Council (EDC)**
- C. Sponsor(s):
1. Mike Cassinelli 2.
- D. Background (overview of why issue is before council):
1. In the past, the City of Ilwaco has contracted with the Pacific County EDC to provide marketing and research services to promote economic development in the city. By contracting with various entities throughout the county through nominal membership fees, the EDC is able to conduct business services, respond to new business inquiries distribute informational brochures, host business expos, prepare studies and develop marketing plans to attract desirable businesses and industry to the area.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
1. Contracting with the Pacific County EDC through a nominal membership fee to provide marketing and research services to promote economic development in the city helps leverage the city's dollars by combining our funds with other entities throughout the county.
- F. Impacts:
1. Fiscal: \$500.00
2. Legal:
3. Personnel:
4. Service/Delivery:
- G. Planning Commission: ☐ Recommended ☐ N/A ☐ Public Hearing on
- H. Staff Comments:
1.
- I. Time Constraints/Due Dates: Needs to be approved before the end of 2014
- J. Proposed Motion: **I move to authorize the mayor to execute the proposed 2015 Contract for Technical Services between the City of Ilwaco and the Pacific County Economic Development Council.**

CONTRACT FOR TECHNICAL SERVICES

Between

City of Ilwaco

and the

Pacific County Economic Development Council

THIS AGREEMENT is entered into this _____ day of _____, 2014, the City of Ilwaco, hereinafter referred to as the "City", and the Pacific County Economic Development Council, hereinafter referred to as the "EDC".

WITNESSETH:

WHEREAS, the EDC is actively pursuing and facilitating the location and expansion of business and industry in Pacific County through the development of a marketing strategy aimed at attracting new business and industry, the implementation of business assistance programs, the promotion of tourism and retirement living, and the establishment of liaison with local, county and state governments as well as the private business sector to coordinate and promote economic growth and development while preserving the quality of life in Pacific County; and

WHEREAS, the City is undertaking certain activities necessary to promote economic growth and development; and

WHEREAS, the City desires to engage the EDC to render certain technical advice and assistance in connection with such undertakings by the City;

NOW, THEREFORE, the parties do mutually agree as follows:

1. Scope of Service. The EDC will: (a) receive from the City inquiries from businesses and industries indicating an interest in locating in the vicinity of the City and responding to such inquiries with information and materials including, but not limited to, wage rates, employment figures, personal income statistics, site availability and such other data as may be requested; (b) furnish current research data to assist the City in the area of economic growth and development. Such data shall include, but shall not be limited to, surveys of industrial growth within Pacific County, employment, population and general statistical information and other information of similar nature; (c) provide, free of additional charge, published materials prepared by the EDC to such persons as the City may direct plus other reports and studies as the EDC may prepare. Such materials may include, but are not limited to, wage rates, employment figures, personal income statistics and other special reports; and (d) serve as a general research reference service and assist in preparing replies to inquiries about facilities and resources required by new industries which may consider the City's services area for location or expansion.

2. Time of Performance. The services of the EDC are to commence on the first day of January, 2015, and terminate on the thirty-first of December, 2015. The duration of the contract may be extended upon mutual agreement between the parties hereto and pursuant to the terms and conditions of the contract, or terminated by 30 days notice to the other party.

3. Compensation and Method of Payment. The City shall reimburse the EDC for the services as follows:

(a) The total contract price for the period specified in paragraph 2 shall be \$500.00.

(b) Payment shall be due thirty days after receipt of Service Contract, signed by both parties.

(c) The EDC shall submit such properly executed vouchers, invoices, or expenditure reports to the City as are requested.

4. Changes. Either party may request changes in scope of services, performing or reporting standards or compensation amount or method. Proposed changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

5. Notices. Written notices to each party shall be sent to the following addresses: Pacific County Economic Development Council, 211 Commercial Street, Raymond, WA 98577 and the City of Ilwaco, P.O. Box 548, Ilwaco, WA 98624.

6. Nondiscrimination. The EDC certifies that it is an equal opportunity employer and that it does not discriminate in its hiring or employment practices or in the provision of any of its services on the basis of membership in any group protected by state or federal law.

7. Liability. The EDC shall hold the City and its officers, agents and employees acting in their official capacity or course of employment, harmless from all suits, claims or liabilities of any nature, for and on account of injuries or damages sustained by any person or property resulting in whole or part from activities or omissions of the EDC, its agents or employees pursuant to this agreement.

8. Subcontracting. The contract is personal to each of the parties thereto and neither party may assign or delegate any of its rights or obligations hereunder except as set forth in this contract.

9. Integrated Document. This contract embodies the contract, terms and conditions between the City and the Pacific County EDC. No verbal agreements or conversations any representatives of either party shall modify or affect the terms and obligations of this contract.

IN WITNESS WHEREOF, the parties here have caused this contract to be executed the date and year first written above.

CITY OF ILWACO

PACIFIC COUNTY ECONOMIC
DEVELOPMENT COUNCIL

By: _____
Mayor

By: _____
President

By: _____
Secretary

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: 9/22/14, 10/6/14, 10/20/14, 11/3/14
Public Hearing: 11/24/13
Council Discussion Item: 11/10/14 Council Business Item: 11/24/13
- B. Issue/Topic: **Ordinance adopting the budget for the City of Ilwaco for 2015**
- C. Sponsor(s):
1. Mike Cassinelli 2.
- D. Background (overview of why issue is before council):
1. The city council is required to pass a budget ordinance to legally adopt the budget for the next year.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
1. The managers, mayor, city council and treasurer have put substantial time into the compilation of the budget. Since the city has limited resources, it is imperative that careful thought be put into the planned expenditures.
2. The Mayor's budget message was released to the public on November 17th prior to the public hearing on November 24th.
3. Council members have been notified of the adjustment to the law enforcement amount.
- F. Impacts:
1. Fiscal: The proposed budget will be used as a guide for the ensuing calendar year.
2. Legal:
3. Personnel:
4. Service/Delivery:
- G. Planning Commission: ☐ Recommended X N/A ☐ Public Hearing on
- H. Staff Comments:
1.
- I. Time Constraints/Due Dates: The budget must be passed prior to the end of 2014.
- J. Proposed Motion: **I move to adopt the proposed ordinance establishing the 2015 budget for the City of Ilwaco.**

**CITY OF ILWACO
ORDINANCE NO. xxx**

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF ILWACO,
WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015**

WHEREAS, the mayor of the City of Ilwaco, Washington, completed and placed on file with the city treasurer a proposed budget and estimate of the amount of monies required to meet the public expense, bond retirement and interest, reserve funds and expenses of government of said city for the fiscal year ending December 31, 2015, and a notice was published that the council of said city would meet on the 24th day of November 2014 at the hour of 6:00 p.m., at the council chambers of said city, for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said city an opportunity to be heard upon said budget; and

WHEREAS, the City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Ilwaco for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of the city during said period.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. The budget of the City of Ilwaco, Washington, for the year 2015 is hereby adopted at the fund level in its final form and content as set forth herein, three copies of which are on file in the Office of the Clerk.

Section 2. Estimated expenditures, excluding ending fund balances or working capital for each separate fund of the City of Ilwaco, and aggregate totals for all such funds combined, for the year 2015 as set forth following including any exceptions and deferrals noted:

<u>City of Ilwaco Funds</u>	<u>Appropriation</u>
General Fund	936,372
Street Fund	89,405
Tourism Fund	66,164
Excise Reserve Fund	20,000
Water Fund	1,697,162
Water/Sewer Bond Redemption Fund	478,949
Water/Sewer Bond Reserve	-
Stormwater Fund	119,815
Sewer Fund	1,547,377
Total Appropriations	4,955,243

Section 3. The city treasurer is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

Section 4. The city treasurer is directed to transmit a budget status report to the City Council prior to the City Council meeting on the fourth Monday of each month starting in January 2015, and continuing indefinitely. Such report is to be in a format acceptable to the City Council.

Section 5. Effective Date. This Ordinance takes effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED
IN AUTHENTICATION OF ITS PASSAGE THIS 24TH DAY OF NOVEMBER,
2014.**

Mike Cassinelli, Mayor

ATTEST:

Ariel Smith, City Clerk

VOTE	Jensen	Karnofski	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED: November XX, 2014

EFFECTIVE: November XX, 2014



120 First Avenue North
PO Box 548 • Ilwaco, WA 98624
Phone: 360.642.3145
Fax: 360.642.3155
info@ilwaco-wa.gov
www.ilwaco-wa.gov

BUDGET MESSAGE

To: Ilwaco City Councilmembers
From: Mike Cassinelli, Mayor

Subject: Budget request for 2015

I am pleased to submit for your consideration the 2015 proposed budget for the City of Ilwaco. Proposed 2015 expenditures, reserve contribution/use, and anticipated revenues stated on a comparative basis with the 2014 amended budget and 2013 actual results are as follows:

	Actual 2013	Budget 2014	Proposed 2015
<i>General/Streets Fund</i>			
General City government (including legal svc and courts)	165,147	169,986	188,373
Law Enforcement	183,140	183,140	214,250
Fire Department	83,872	94,993	92,048
Other Services (Dispatch, Correctional Institution, etc.)	31,985	33,911	38,032
Physical Environment including Planner	15,146	117,252	72,173
Library	20,390	15,221	16,921
Community Building	17,404	22,141	22,340
Parks	48,804	121,188	107,550
Streets (including grant funded projects)	373,293	776,189	89,405
Debt Repayment/Capital Expenditures	211,533	177,887	184,686
Reserve contribution/(usage)	70,679	(17,079)	(48,317)
Total Revenue	1,221,393	1,694,829	977,461
<i>Tourism Fund</i>			
Ilwaco Merchants Association	7,650	7,500	-
Fireworks	-	-	7,500
Visitors Bureau	8,269	8,269	8,644
Heritage Museum (includes insurance provided)	9,987	10,520	10,520
Ilwaco Charter Association	1,000	1,000	1,000
Other	3,585	38,500	38,500
Reserve contribution/(usage)	7,633	(35,659)	(36,034)
Total Revenue	38,124	30,130	30,130
<i>Excise Reserve Fund</i>			
Contribution to projects	5,000	14,000	20,000
Reserve contribution/(usage)	3,666	(5,000)	(11,000)
Total Revenue	8,666	9,000	9,000



120 First Avenue North
 PO Box 548 • Ilwaco, WA 98624
 Phone: 360.642.3145
 Fax: 360.642.3155
info@ilwaco-wa.gov
www.ilwaco-wa.gov

	Actual 2013	Budget 2014	Proposed 2015
<i>Water Fund</i>			
Operations & Maintenance	462,908	515,141	549,836
Capital Expenditures	1,085,333	1,991,729	1,045,500
Debt Service	35,161	89,305	101,826
Reserve contribution/(usage)	58,810	(72,848)	(193,572)
Total Revenue	1,642,212	2,523,327	1,503,590
<i>Water/Sewer Bond Redemption Fund</i>			
Debt Service	333,484	477,047	478,949
Total Revenue	333,484	477,047	478,949
<i>Water/Sewer Bond Reserve Fund</i>			
Contribution to Reserve	20,553	20,553	20,553
Total Revenue	20,553	20,553	20,553
<i>Stormwater Fund</i>			
Operations & Maintenance	39,507	43,332	40,233
Capital Expenditures	-	-	48,500
Debt Service	31,923	31,503	31,082
Reserve contribution/(usage)	(4,473)	(2,835)	(5,277)
Total Revenue	66,957	72,000	114,538
<i>Wastewater Fund</i>			
Operations & Maintenance	406,180	518,232	483,330
Capital Expenditures	970,507	524,953	548,625
Debt Service	324,296	495,038	515,422
Reserve contribution/(usage)	240,224	(49,795)	(95,095)
Total Revenue	1,941,207	1,488,428	1,452,282

Revenues

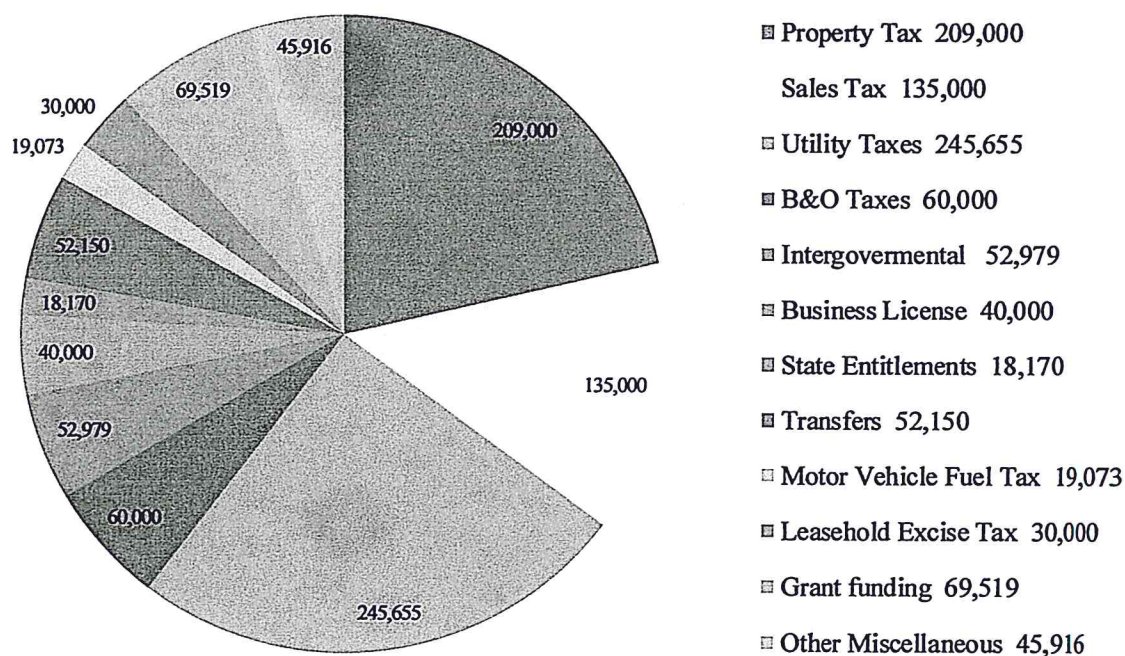
The budget is balanced by a proposed levy of \$209,000 in property taxes that will be split between the General Fund (70%) and Streets Fund (30%). The levy is limited to a 1% increase each year which for 2015 is \$2,035. The estimated yield from retail sales and use tax for 2015 is \$135,000. Due to significant projects during 2014, sales tax collections are projected to be near \$165,000. However, the average collected for 2012 and 2013 was \$137,000. In 2011 there appeared to be no significant projects supplementing sales tax revenues. The 2012 and 2013 sales tax revenue forecast were supplemented to include taxes collected as a result of the School Street reconstruction and First Avenue sewer replacement projects. The 2015 sales tax collection should minimally benefit from anticipated projects, as well. The General and Streets Fund are further provided for by utility taxes collected on electricity, solid waste collection, telephone, cable modem, water, sewer, storm drainage, natural gas or telegraph making up approximately



120 First Avenue North
PO Box 548 • Ilwaco, WA 98624
Phone: 360.642.3145
Fax: 360.642.3155
info@ilwaco-wa.gov
www.ilwaco-wa.gov

25% of the annual support. Additionally, Business and Occupation Tax, business license fees and Motor Vehicle Fuel Tax provide almost 12% of the annual funding. The General Fund will also receive grant funds to complete the Shoreline Master Program Update (\$50,000) and continued work on the weeds in Black Lake (\$19,000).

2015 Revenue Forecast for General & Streets Fund



The 2015 Water Fund budget includes revenues of \$38,000 funded by adjusted rates and increased sales. Additionally, the Water Fund will utilize the remainder of a Jobs Creation Grant (\$780,000) for the water plant filter project not completed in 2014. The Sewer Fund includes \$6,000 of additional revenue from Ilwaco customers related to a rate adjustments compared to the projected 2014 revenues from those customers. Additionally, a Public Works Trust Fund loan is still available to be received for the replacement of the sewer line on Nesadi Drive.

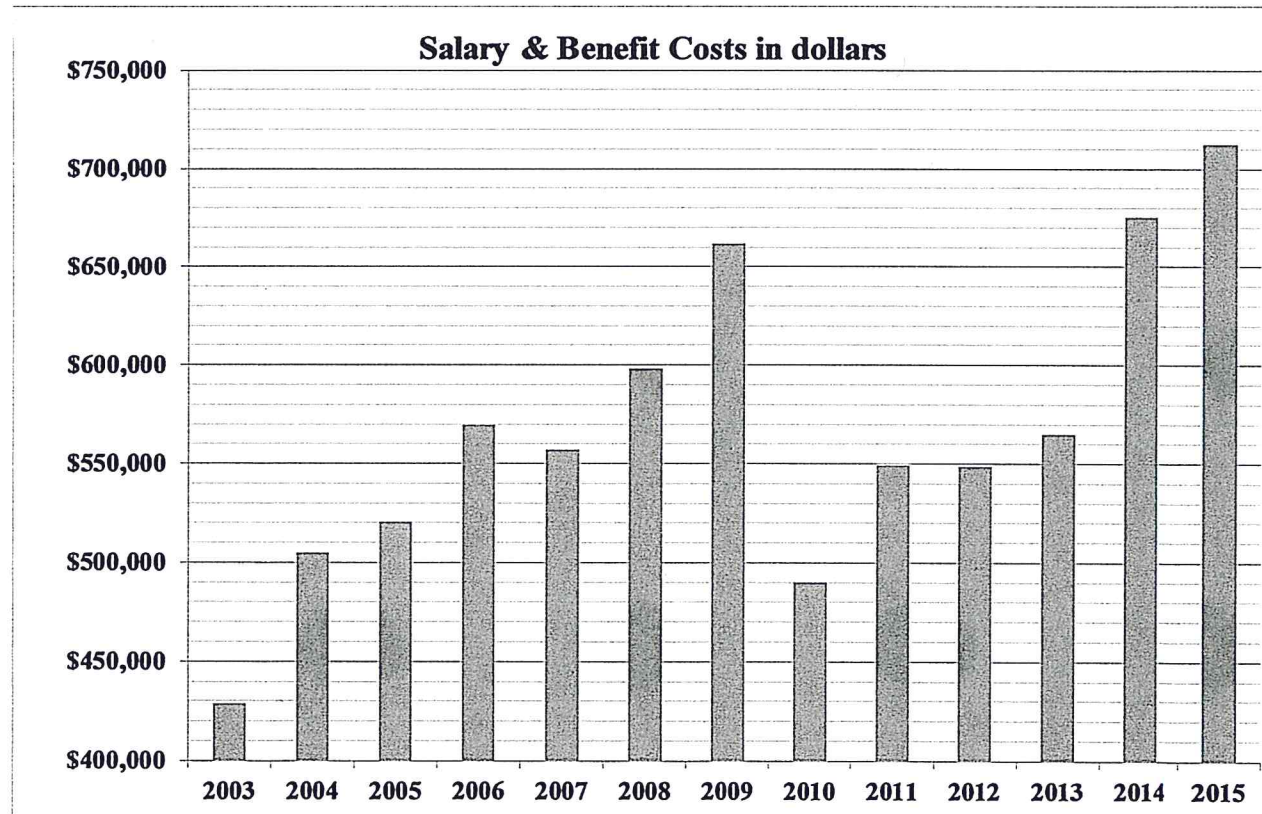
Personnel

Salary and benefit costs are allocated to the General, Streets, Stormwater, Water and Wastewater Funds based on the time staff provide services for those activities. The budget provides for normal progressive step increases as noted in Resolution 2006-05 passed by the council during



120 First Avenue North
PO Box 548 • Ilwaco, WA 98624
Phone: 360.642.3145
Fax: 360.642.3155
info@ilwaco-wa.gov
www.ilwaco-wa.gov

regular session of December 11, 2006. There is no cost of living increase planned for the year 2015. For 2011 and 2012 there was a 2% reduction in social security tax, in 2013 that reduction was no longer allowed. In 2013, city staff were granted a 2% pay increase and in 2014 there was a 1% increase. Prior to that, city staff had not been awarded a cost of living increase since the 2009 budget. At the beginning of 2010, three city staff were laid off and the City Council and mayor waived their salary reducing the overall expense. To provide for the hire of two new public works staff, the 2014 budget included a \$75,000 increase to salary expense and \$32,000 for benefits. The total increase for 2015 of \$37,000 is related to promotional increases and increased benefit costs. For 2012, the city selected a high-deductible health care plan for city staff, along with a contribution to a health care savings account for the amount of the deductible. The city currently makes no contribution to insurance for family members of the city staff. For 2013, 2014 and 2015, the city has continued to provide the high-deductible plan.



The 2014 budget estimates provide for two full-time employees and one part-time employee at City Hall, eight full-time utility employees and one part-time fire chief. The benefit plans were not changed and increased in cost by approximately 5%. Mayor and City Council stipends waived in 2010 were restored in the 2011 and proceeding budgets. Since the layoff of three city staff in early 2010, the city has continued to restrain personnel expenses, while still attempting to provide adequate service to its citizens. The new hires in 2014 allowed Public Works staff to



120 First Avenue North
PO Box 548 • Ilwaco, WA 98624
Phone: 360.642.3145
Fax: 360.642.3155
info@ilwaco-wa.gov
www.ilwaco-wa.gov

begin to address the back log of maintenance projects, devote more attention to the water distribution system, begin to create maintenance plans for the city facilities, and add depth to the succession plan.

General Fund (001)

The General Fund provides for numerous city services, such as law enforcement, courts and detention facilities, fire protection and emergency services; parks, lakes, trails and recreation; library, senior services and community facilities; city planner, city attorney, clerk, treasurer, council and mayor. Approximately 23% of the annual expenditures from the General Fund are strictly for payment of the law enforcement services provided by the City of Long Beach. For 2015, 10% of the fund's expenditures will be for operations, maintenance and improvements for the fire department. 11% of the General Fund budget is to maintain the city parks including the expenditure of the Black Lake Aquatic Weed grant. 20% of the expenditures will provide for City Hall administration, municipal court, city attorney, elected officials and audit costs. Substantial debt from the remodel of the community building, reconstruction of the fire station and purchase of the city hall and shop facility, along with capital expenditures, make up 20% of the fund's annual expenditure. In addition to expenditures related to the Black Lake Aquatic Weed Grant, the city will be working on the update to the Shoreline Master Program.

Streets Fund (101)

While in prior years the Streets Fund has included the costs associated with the city's stormwater system, in 2011 the council explored the potential need to maintain and improve the stormwater system, while alleviating the burden from the Streets Fund. By forming a separate source of revenue for the stormwater system, the Streets Fund has had the resources to begin annual maintenance and upgrades to city streets. In 2012, over \$700,000 of grant funds awarded from the Transportation Improvement Board, along with \$37,000 of the city's funds, were used to reconstruct School Street, which is the alternative bypass if there is an emergency in the city center. During 2013, Transportation Improvement Board funds were used to overlay Brumbach Avenue. The 2014 budget included a \$547,321 grant funded project to reconstruct Elizabeth Street and increase the size of the water main, which provides access and water to the Port of Ilwaco. Additional grant funds totaling \$102,000 were used to improve sidewalks. The City and Port participated together on the required match for the projects totaling over \$86,000. In the future, grant opportunities will continue to be pursued to reconstruct and improve city streets.

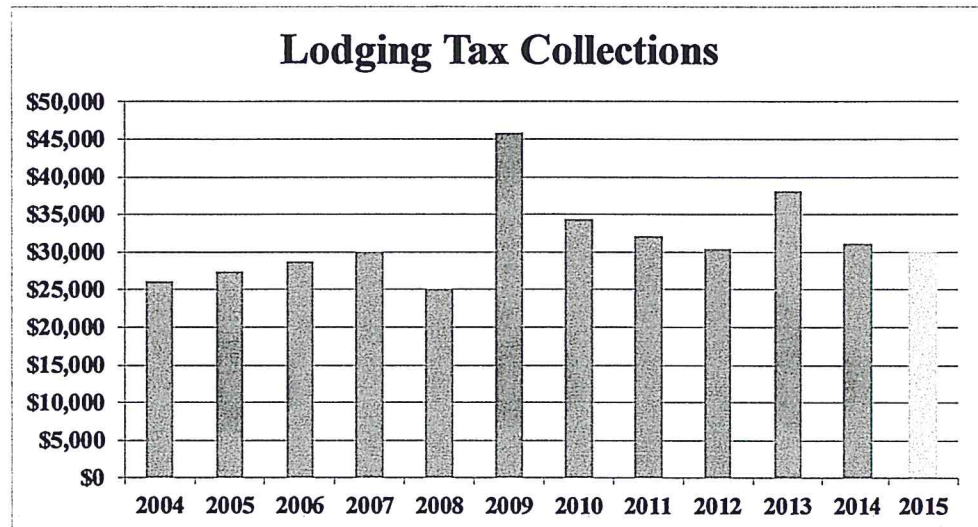
Tourism Fund (104)

In 2010, lodging tax revenues began to reflect a downward trend that has resulted in lower appropriations. For 2015, the Ilwaco Merchants Association requested a total of \$10,500 for tourism promotion and has not been appropriated anything at this time. Alternatively, the City has taken on fundraising for the annual fireworks display. Once funds have been raised to meet the cost of the event, the appropriation will be re-considered. The Columbia-Pacific Heritage Museum requested a total of \$5,000 for expenditures in 2015, and \$5,000 has been appropriated.



120 First Avenue North
PO Box 548 • Ilwaco, WA 98624
Phone: 360.642.3145
Fax: 360.642.3155
info@ilwaco-wa.gov
www.ilwaco-wa.gov

Additionally, \$5,520 has been appropriated from this fund to provide insurance on the building the museum rents from the city. The Visitors Bureau was appropriated \$7,875 after requesting \$7,875. An additional \$769 is appropriated for the Visitors Bureau



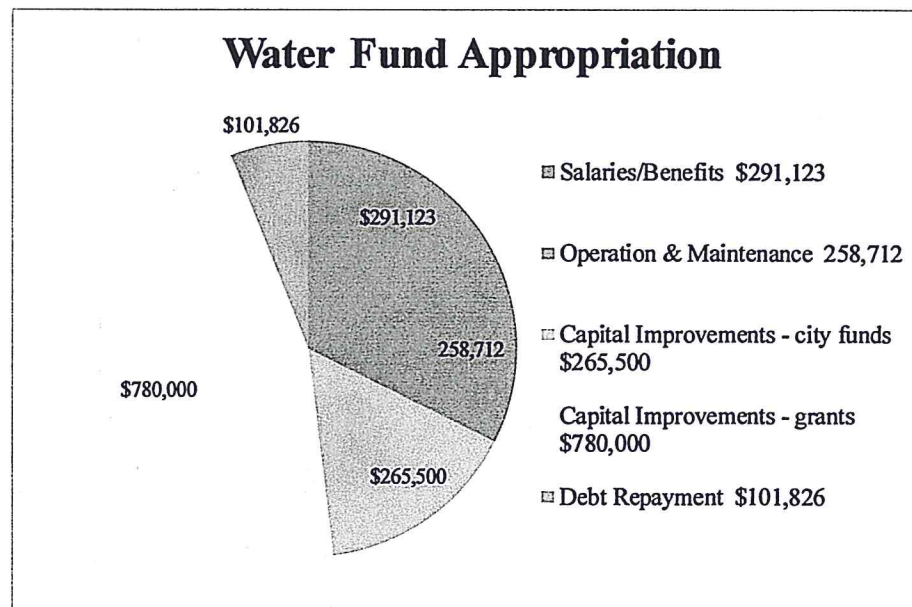
building. \$1,000 was appropriated for the Ilwaco Charter Association. \$2,500 will be used to display event banners and maintain tourist-related facilities.

Excise Reserve Fund (301)

The fund, established to provide for capital improvement projects, is forecast to begin 2015 with approximately \$12,000. Real Estate Excise Tax collected on the sale of property is estimated in the amount of \$9,000 for 2015. \$14,000 will be used during 2015 to supplement the cost of a stormwater repair project.

Water Fund (401)

The estimated Water Fund budgeted expenditures of \$1,697,162 are for maintenance and



operation of the plant and distribution system, as well as repayment of long-term debt and capital projects. Over the past four years, the City Council has held regular meetings with representatives from the Washington State Department of Health to find solutions to the challenges of the city's water utility. After the completion of the update to the Water Comprehensive Plan in



120 First Avenue North
PO Box 548 • Ilwaco, WA 98624
Phone: 360.642.3145
Fax: 360.642.3155
info@ilwaco-wa.gov
www.ilwaco-wa.gov

2011, the city was awarded loans to fund improvements to the backwash basin and add two reservoirs to the water distribution system. Remaining portions of those projects were completed in 2014. During 2012, the city was awarded a Jobs Creation Grant by the Washington State Legislature for \$940,000, which will replace the two aging water filters at the treatment plant in early 2015. Additionally, the city intends to paint the city's steel reservoir during 2015. Overall, the Water Fund is beginning to provide for needed maintenance, while building reserves to provide for the replacement of essential equipment and other assets.

Water/Sewer Bond Redemption Fund (403)

Revenues are transferred from the Water and Sewer Funds to provide for payments of long-term debt redemption.

Water/Sewer Bond Reserve Fund (404)

Debt covenants for certain bonds require that the city hold one annual payment in reserve. Currently, the City must put \$20,553 into the reserve fund until the total annual payment is reserved for each specific loan.

Stormwater Fund (408)

At the end of 2011, the Ilwaco City Council passed the necessary legislation to form a stormwater utility. The utility is responsible for the operation, maintenance, construction and debt service related to Ilwaco's stormwater infrastructure. Additionally, the utility has alleviated the burden on the Streets Fund allowing for future streets maintenance and repair. Since the beginning of 2012, the rates of the utility have not been increased. A slight increase beginning in 2015 will add approximately \$14,000 of more revenue to assist with the costs of much needed replacement and repair projects.

Sewer Fund (409)

The estimated expenditures of \$1,547,377 are for daily maintenance and operation of the plant and collection system, as well as repayment of long-term debt and necessary capital expenditures. Expenditures include the replacement of the two ultra-violet units at the treatment plant, replacing the plant roof, and painting the building. Additionally, the construction funds from a loan for \$336,000 from the Public Works Trust Fund will fund the replacement of the Nesadi sewer line. Reserves are being established to fund short-lived assets and the future purchase of the sludge site. At the beginning of 2013, a new sewer rate structure was implemented that split the rate between a base charge and a consumption charge. Close monitoring of the implementation of these rates has resulted in some minor adjustments over the last two years. In order to maintain the revenue from Ilwaco customers to meet the minimum needed, a slight increase to the base charge will be implemented in early 2015. In 2015,



120 First Avenue North
PO Box 548 • Ilwaco, WA 98624
Phone: 360.642.3145
Fax: 360.642.3155
info@ilwaco-wa.gov
www.ilwaco-wa.gov

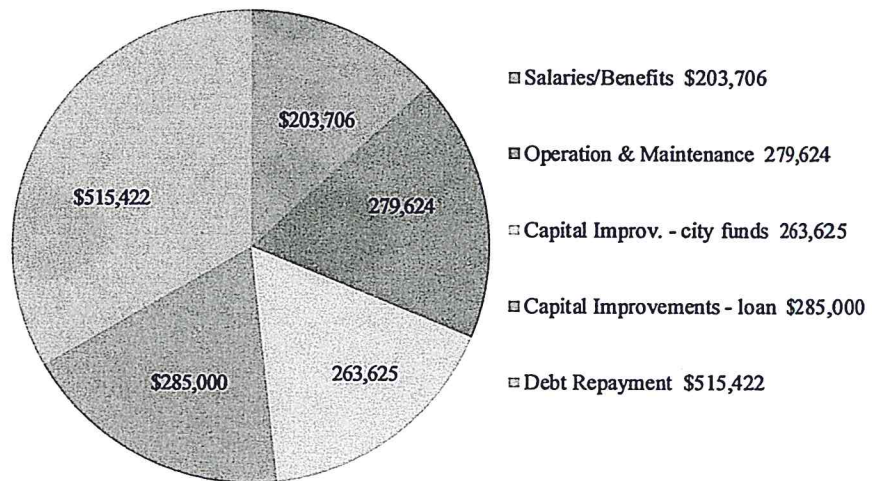
continued improvements will be made to the plant and system. The Nesadi sewer line project will move forward once the Department of Ecology grant and loan to replace the rest of the Sahalee sewer system are accepted.

Summary

2015 is slated to be another year of working toward improving our city. The City of Ilwaco council and staff continue to work together to make well-informed, responsible decisions regarding the maintenance and improvement of the city's existing infrastructure in order to sustain our treasured community.

Respectfully submitted,
Mike Cassinelli, Mayor

Sewer Fund Appropriation



2015 Budget - City of Ilwaco

11/14/2014

001 GENERAL FUND

ESTIMATED REVENUES -

General Property Taxes	146,300
Local Sales & Use Taxes	135,000
Business & Occupation Tax	60,000
Garbage 6% Utility Tax	15,000
Cable 6% Utility Tax	12,000
Telephone 6% Utility Tax	35,000
Electric 6% Utility Tax	75,000
Water Utility Tax	56,871
Sewer Utility Tax	46,591
Storm Drainage Utility Tax	5,192
Fire Hydrant Fee	-
Gambling Tax	-
Local Leasehold Excise Tax	30,000
Timber Harvest Excise Tax	-
Other Business Licenses and Permits	40,000
Building Permit Fees	7,500
Land Use Permit Fees	-
Zoning Fees	5,000
DOE Aquatic Weed Grant	19,519
DOE Shoreline Master Program	50,000
PUD Privilege Tax	9,000
Criminal Justice - Violent Crimes/Population	500
Criminal Justice - Contracted Services	1,500
Criminal Justice - Special Programs	795
DUI & Other Criminal Justice Assistance	300
Liquor Excise Tax	4,176
Liquor Board Profits	8,244
PCOG For Fire Station	25,000
PCOG For Community Building	18,979
Photocopying	100
Other General Government Services	
Fire Protection Services	8,000
Municipal Court Fines	5,000
Non-Traffic Infraction Penalties	25
Investment Interest	500
Other Interest	40
Space & Facility Rental	
Community Building - Rent	3,250
Community Building - Electricity	11,500
Community Building - Other	
Black Lake Fish Derby Donations	5,000
Sale of Scrap And Junk	-
Trauma Care	170
Auto Theft	220
Brain Trauma	40
ST Gen Fund 40	1,300
ST Gen Fund 50	700
JIS Account	225
Transfer From 101-Bldg. Rental	11,500
Transfer From 401-Bldg. Rental	12,375
Transfer From 409-Bldg. Rental	20,275
Transfer From 106	2,500
Transfer from 408	5,500
Transfer from 301	

ESTIMATED EXPENDITURES -

Official Publications	2,000
Salaries & Wages	18,000
Personnel Benefits	1,537
IT/Software Services	3,833
Travel/Meals/Lodging	500
Insurances	7,362
Electricity	-
City Sewer - Museum	1,890
Repair & Maintenance	200
Miscellaneous	
Miscellaneous	100
Election Costs	6,000
Municipal Court Services	-
Municipal Court Services	17,250
Court Remit TO State	3,500
Salaries & Wages	42,373
Personnel Benefits	12,935
Office & Operating Supplies	6,020
Small Tools & Equipment	2,000
Professional Services	2,000
Communication	4,080
Travel/Meals/Lodging	1,000
Training	1,500
Postage Meter Rental	1,452
Insurance	
Electricity	
Garbage Bills	3,049
Water - City Hall	432
Sewer - City Hall	1,440
Storm Drainage	300
Repairs & Maintenance	500
Miscellaneous	4,000
Audit Costs	20,400
Records Services	
General Government	165,653
Legal Services	20,000
Assoc of WA Cities (dues)	720
Pacific Council of Governments	1,500
Pacific County EDC	500
Law Enforcement Contract	214,250
Drug Task Force	
Legal & Law enforcement	236,970
Salaries & Wages	15,952
Personnel Benefits	10,196
Board of Volunteer Firemen	2,100
Life & Disability Insurance	3,600
Office & Operating Supplies	10,730
Training/Attendance	10,650
Gasoline	1,600
Small Tools & Equipment	7,700
Communication	4,440
Insurance	9,540
Electricity	7,000
Water	1,500
Sewer	2,940
Storm Drainage	500
Repair & Maintenance	2,800
Vehicle & Equipment Maintenance	800
Fire Department	92,048
Correctional Institutions	3,500
Juvenile Facility	50
Disaster Preparedness	5,753
Dispatch Services	28,729

2015 Budget - City of Ilwaco

11/14/2014

001 GENERAL FUND

ESTIMATED REVENUES -

GRAND TOTAL ALL REVENUES	895,688
<hr/>	
Reserve Analysis	
CARRYOVER FROM PRIOR YEAR	200,392
	-
2015 Reserve Contribution /(Depletion)	(40,684)
CARRYOVER TO NEXT YEAR	159,708

ESTIMATED EXPENDITURES -

Other Emergency Svc	38,032
Air Pollution Control	423
Ilwaco Web Page	
	1,500
Planner Services	70,000
Alcohol Program 2%	250
Other General Govt	72,173
Custodian Library	4,140
Insurance	1,781
Electricity	6,500
City Water	1,200
City Sewer	2,200
Storm Drainage	100
Repairs & Maintenance	900
Miscellaneous	100
Library	16,921
Street Banners	
Black Lake Fishing Derby	5,000
Community Bldg Other - Electri	6,220
Community Bldg Other-Mntc	2,000
Community Building Insurance	9,120
Other Comm Bldg and Recreation	22,340
Parks Salaries and Wages	35,744
Parks Benefits	15,039
Office & Operating Supplies	4,500
Aquatic Weed Treatment	19,519
Small Tools & Equipment	8,000
Insurance	2,294
Electricity	1,000
Water-Parks, Sprinklers,Blk Lake	2,600
Sewer-Parks, Black Lake	2,400
Storm Drainage	1,500
Repairs & Maintenance	9,954
Miscellaneous	
Other	5,000
Parks	107,550
Usda RD #97-09 Bond - Prin	19,332
BOP Fire Station - Prin	37,282
John Deer Mower 8157-96 - Prin	12,000
BOP Community Bldg - Prin	15,947
Usda RD #97-09 Bond - Interest	7,195
BOP Fire Station - Interest	40,150
John Deer Mower 8157-96 - Interest	500
BOP Community Bldg - Interest	13,080
Debt Service	145,486
Governmental Facility	3,000
Administrative Equipment	
Fire Equipment	5,000
Parks Vehicles/ Equipment	31,200
Capital Expenditures	39,200

GRAND TOTAL	936,372
2015 Reserve Contribution /(Depletion)	(40,684)

2015 Budget - City of Ilwaco

11/13/2014

101 STREET FUND

ESTIMATED REVENUES -

General Property Tax	62,700
Pcog .09 - (2008)	-
TIB - School Street	-
TIB - Brumbach	-
TIB - Sidewalks	-
TIB - Elizabeth	-
Motor Vehicle Fuel Tax	19,073
MV Fuel Tax - County distribution	-
Arra Grant	-
Investment Interest	-
Transfer from 301	-
Transfer IN - Brumbach	-

ESTIMATED EXPENDITURES

Salaries & Wages	31,066
Benefits	12,917
Roadway Operating	2,000
Roadway Equipment	2,000
Storm Drainage Supplies	-
Street Light Operating	6,005
Ice Control Operating	400
Street Cleaning	4,000
Roadside Operating	2,000
Office And Operating	4,633
Gasoline & Oil Products	1,500
Small Tools & Equipment	1,500
Insurance	1,384
Safety Training	500
Engineering-Brumbach	-
Engineering - Elizabeth	-
Roadway Construction	-
Storm Drainage Supplies	-
Sidewalks	-
Contingency	-
Transfer TO 001-Bldg.	-
Rental	11,500
Transfer To Stormwater	8,000

GRAND TOTAL REVENUES 81,773

GRAND TOTAL EXPENDITURES 89,405

2015 Reserve Contribution /(Depletion) (7,633)

Reserve Analysis

CARRYOVER FROM PRIOR YEAR	\$ 30,790
2015 Reserve Contribution /(Depletion)	\$ (7,633)
CARRYOVER TO NEXT YEAR	\$ 23,157

104 TOURISM**2015 Budget - City of Ilwaco****11/13/2014****ESTIMATED REVENUES****ESTIMATED EXPENDITURES**

Hotel-Motel Tax	30,000
Investment Interest	130

Heritage Museum	5,000
Visitors Bldg. - City Portion	769
Ilwaco Merchants Association	-
Fireworks	7,500
Peninsula Visitors Bureau	7,875
Ilwaco Charter Association	1,000
Heritage Museum - Insurance	5,520
Contingency	36,000
Transfer TO 001	2,500

GRAND TOTALS ALL REVENUES	30,130
---------------------------	--------

GRAND TOTAL EXPENDITURES	66,164
--------------------------	--------

2015 Reserve Contribution /(Depletion)	(36,034)
--	----------

Reserve Analysis

CARRYOVER FROM PRIOR YEAR	\$58,587
2015 Reserve Contribution /(Depletion)	(36,034)
CARRYOVER TO NEXT YEAR	\$22,553

301 EXCISE RESERVE FUND**2015 Budget - City of Ilwaco**

11/13/2014

ESTIMATED REVENUES

Real Estate Excise Tax -REET 1 Investment Interest	9,000
GRAND TOTAL ALL REVENUES	\$9,000

ESTIMATED EXPENDITURES

301-000-000-597-00-00-01	Transfer TO 001	-
	Transfer to 101	
	Transfer to 408	20,000
GRAND TOTAL EXPENDITURES		20,000

2015 Reserve Contribution /(Depletion)	(\$11,000)
---	-------------------

Reserve Analysis

CARRYOVER FROM PRIOR YEAR	\$ 12,296
2015 Reserve Contribution /(Depletion)	(11,000)
CARRYOVER TO NEXT YEAR	1,296

ESTIMATED REVENUES

ESTIMATED EXPENDITURES

State Grant - Department of Health	780,000
Water Sales	710,890
Other Utilities	
Other Rev Sources	5,000
Investment Interest	200
Water Connections	
Water Connections	7,500
Intergovernmental Loan Proceeds	-
Proceeds From Sales of Capital Assets	

Salaries & Wages	216,634
Benefits	74,490
Operation & Maintenance	40,000
Chemicals	40,000
Monthly Excise Tax Pay	35,751
Annual Meter Calibrations	2,500
Annual Permit Fees	5,000
Office & Customer Service	6,000
Gasoline	7,500
Small Tools & Equipment	5,000
Small Tools & Equipment - Lab	5,000
Professional Services	10,000
Professional Services - Electrician	12,000
Professional Services - Computer system	9,000
Communications	4,500
Travel/Meals/Lodging	2,000
Insurance	18,802
Electricity	35,000
Storm Drainage	660
Vehicle Repairs/Maintenance	5,000
Water Line Replacement	5,000
Safety Training	500
Software Upgrade	2,000
Miscellaneous	7,500
Subtotal O&M	549,836
Principal Pwtf - 94206	-
Principal Pwtf - 04-65104-013	16,985
Interest Pwtf - 94206	-
Interest Pwtf - 04-65104-013	1,864
New DWSRF loans	66,248
Subtotal Debt	85,097
Plant Improvements	121,000
Vehicle Purchase	-
Equipment	44,500
Contingency(paint reservoir)	100,000
Subtotal SLA Expenditures	265,500
Engineering - Plant	-
Engineering - Distribution	-
Construction Project -Resvoir	-
Construction - Plant	780,000
Construction - Distribution	-
Subtotal Project Expenditures	780,000
Transfer TO 001	12,375
Transfer TO 403 Usda 91-01	4,354
Transfer To403pwtf04-65104-013	-
Subtotal Transfers	16,729

GRAND TOTALS ALL REVENUES 1,503,590

GRAND TOTAL EXPENDITURES 1,697,162
2015 Reserve Contribution /(Depletion) (193,572)

Reserve Analysis

CARRYOVER FROM PRIOR YEAR		\$ 377,780
Revenues	1,503,590	
Operational Exepnses	(651,662)	
Net Collections (Usage) from Operations Activity		\$ 851,928
Reserve Including 2015 Contribution		\$ 1,229,708
Utilization of Reserve for Capital Items - 2015		\$ (1,045,500)
RESERVE FOR FUTURE (Ending Balance)		\$ 184,208

ESTIMATED REVENUES

Intertie Loan Usda 91-01	4,354
Transfer-Sewer Pwtf97-791-007	14,299
Transfer From Sewer-Pwtf 2003	
Transfer-Sewer Pwtf 04-691	1,646
Transfer-Sewer Pwtf 05-691	24,718
Transfer-Sewer DOE	285,424
Transfer from Sewer PC13-961-054 Nesadi	1,226
Transfer From Sewer Srf 94-08	104,308
Tran From Wat Pwtf04-65104-013	-
Tran From Sewer Pwtf06-962-017	13,326
Trans From Sewer-B of P 2008	29,648
Trans From Sewer PWTF 09-951-050	

TOTAL 478,948

ESTIMATED EXPENDITURES

Pwtf 97-791-007 Principal	13,118
Pwtf 04-691 Principal	1,496
Pwtf 05-691 Principal	20,260
Pwtf 04-65104-013 Principal	-
Usda 91-01 Principal	2,378
Srf 94-08 Principal Only	104,308
Pwtf - 06-962-0017 Principal	11,898
B of P - 2008 - Principal	15,275
PWTF PR09-951-050	-
DOE SRF L1300001- Principal	133,626
DOE SRF L1300003 -Principal	38,964
DOE SRF L1300006 - Principal	4,892
Usda 91-01 Interest	1,976
Pwtf 97-791-007 Interest	1,181
Ptwf 04-691 Interest	150
Pwtf 05-691 Interest	4,457
Pwtf 04-65104-013 Interest	-
PWTF PR09-951-050	-
Pwtf - 06-962-0017 Interest	1,428
PWTF PC13-961-054 Nesadi Interest	1,226
B of P - 2008 - Interest	14,372
DOE SRF L1300001- Interest	82,041
DOE SRF L1300003 - Interest	25,641
DOE SRF L1300006 - Interest	263

TOTAL 478,949

2015 Reserve Contribution /(Depletion) (0)

Reserve Analysis

CARRYOVER FROM PRIOR YEAR	\$ -
	\$ 478,948
	\$ (478,949)
CARRYOVER TO NEXT YEAR	\$ -

404 Bond Reserve Fund**2015 Budget - City of Ilwaco****11/13/2014****ESTIMATED REVENUES****ESTIMATED EXPENDITURES**

WWTP Bond Reserve- L1300001	4,668
Wwtp Srf Reserve- First Avenue	12,920
Wwtp 2004-Usda Reserve	-
Wwtp 2008 Reserve-B of P	2,965
TOTAL	20,553

TOTAL	-
2015 Reserve Contribution /(Depletion)	\$20,552.93

Reserve Analysis

CARRYOVER FROM PRIOR YEAR	S	347,731.00
2015 Reserve Contribution /(Depletion)	S	20,552.93
CARRYOVER TO NEXT YEAR	S	368,283.93

408 STORMWATER FUND
ESTIMATED REVENUES -

2015 Budget - City of Ilwaco
ESTIMATED EXPENDITURES

11/13/2014

Storm Drainage	86,538
Investment Interest	-
Transfer from Excise Rsv	20,000
Transfer from Streets	8,000
GRAND TOTAL REVENUES	114,538

Storm Drainage Cleaning	-
Salaries & Wages	15,704
Benefits	5,437
Operations & Maintenance	8,800
Excise Tax	1,600
Gas/Oil Products	1,000
Small Tools	1,500
Insurance	692
Strmwtr -Principal #19900038	3,588
Pw-04-691 Principal	1,496
Pw-05-691-023 Principal	20,260
Strmwtr - Interest #19900038	1,131
Pw-04-691 Interest	150
Pw-05-691-023 Interest	4,457
Drainage Construction	48,500
Transfer TO 001-Bldg. Rental	5,500

GRAND TOTAL REVENUES **114,538**

GRAND TOTAL EXPENDITURES **119,815**

2015 Reserve Contribution /(Depletion) **(\$5,277)**

Reserve Analysis

CARRYOVER FROM PRIOR YEAR	\$ 11,120
2015 Reserve Contribution /(Depletion)	\$ (5,277)
CARRYOVER TO NEXT YEAR	\$ 5,843

2015 Budget - City of Ilwaco

11/13/2014

409 - SEWER FUND

ESTIMATED REVENUES

Sewer Service Charges	776,518
Seaview Sewer District Fees	285,982
Seaview - SRF Loan Match	94,282
Investment Income	500
Other Revenue Sources	10,000
Insurance Recovery	-
Sewer Connections	-
Intergovernmental Loan Proceed	285,000
Loan Proceeds	-
Proceeds Surplus Property	-

GRAND TOTAL ALL REVENUES 1,452,282

ESTIMATED EXPENDITURES

Salaries And Wages	149,612
Employee Benefits	54,093
Operation & Maintenance	-
Operations And Maintenance	12,000
Chemicals	16,000
Excise Tax	15,530
Annual Meter Calibrations	3,000
Doe Annual Permit	3,700
Screen Panels And Brushes	7,200
Lab Supplies	3,000
Office Supplies & Customer Service	4,800
Gas/oil Products	4,500
Small Tools	3,000
Attorney Fees	4,000
Professional Services - Electrician	20,000
Professional Services - Computer Systems	5,000

Professional Services - Brush Right of Way

Communications	5,000
Travel/meals & Lodging	2,500
Training	3,500
Spray Sludge Disposal Site	45,000

Insurance	13,894
Electricity	60,000
Water	5,000
Sewer	7,200
Garbage Services	2,200
Storm Drainage	600
Repairs And Maintenance	10,000
Annual Pipe Clean/tv Inspect	10,000
Miscellaneous	3,000

Sewer Line Replace/repair 10,000
Subtotal O&M 483,330

First Street Sewer Engineering -
Engineering - Collection System 285,000
First Avenue Sewer Line - Construction -

Treatment Plant Roof 49,200
Software Upgrade -
Machinery & Equipment 202,425
Pump

Add'l Machinery & Equipment 12,000
Subtotal SLA Expenditures 548,625

Transfer TO 001-Bldg. Rental 20,275
Wwtp - TO 403 Srf Redemption 389,732
Wwtp - TO 403 Pwtf Redemption 15,525
TO 404 Wwtp Usda 2004 Bond Res -
TO 403 Wwtp Pwtf 06-962-017 13,326
TO 403 Wwtp Pwtf Red05-691-023 24,718
TO 403 Wwtp Pwtf Red04-691-Pre 1,646
WWTP to 403 PWTF PR09-951-050 -
TO 404 Wwtp B of P Reserve 2,965
TO 403 Wwtp-B of P 2008 Redemp 29,648

2015 Budget - City of Ilwaco

11/13/2014

			Wwtp - TO 404 Srf Reserve	17,588
			Subtotal Debt Payments	515,422
GRAND TOTALS ALL REVENUES	1,452,282		GRAND TOTAL EXPENDITURES	\$ 1,547,377
			2015 Reserve Contribution /(Depletion)	\$ (95,095)
Reserve Analysis				
CARRYOVER FROM PRIOR YEAR		\$ 332,225		
Revenues	1,452,282			
Exepnses	\$ (998,752)			
Net Collections (Usage) from Operations Activity		\$ 453,530		
Reserve Including 2015 Contribution		\$ 785,755		
Utilization of Reserve for Capital Items - 2015		\$ (548,625)		
RESERVE FOR FUTURE (Ending Balance)		\$ 237,130		

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: 9/22,10/6,10/20 & 11/3/14 Public Hearing:
Council Discussion Item: 11/10/14 Council Business Item:
- B. Issue/Topic: **Resolution Amending the Fee Schedule for the 2015 Utility Rates and Connection Charges**
- C. Sponsor(s):
1. Mike Cassinelli 2.
- D. Background (overview of why issue is before council):
1. The City Council worked on the utility rates for an extended period of time. Projections were developed for short and potentially long-term needs of the utilities. Those projections included incremental increases.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details).
1. During the budget workshops, the council reviewed the potential impact of the rate changes on a customer's bill, as well as the impact on the city's budget.
- F. Impacts:
1. Fiscal: The \$1.00 increase to the water base rate and additional consumption tier will provide approximately \$38,000 of additional revenue to the water fund. The \$1.00 increase to the sewer base rate will stabilize the decline in sewer revenues and meet the minimum target. The \$1.10 increase to the stormwater charge will increase revenue by \$11,920 per year.
2. Legal:
3. Personnel:
4. Service/Delivery:
- G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on
- H. Staff Comments:
- I. Time Constraints/Due Dates:
- J. Proposed Motion: **I move to adopt the resolution amending the fee schedule for the 2015 sewer, water and stormwater rates and connection charges.**

**CITY OF ILWACO
RESOLUTION NO. 2014-XX**

A RESOLUTION OF THE CITY OF ILWACO, WASHINGTON, AMENDING THE FEE SCHEDULE FOR THE 2015 SEWER, WATER AND STORMWATER RATES AND CONNECTION CHARGES

WHEREAS, it is the desire of the City Council to adjust sewer, water and stormwater rates and connection charges annually, as needed, to align with service costs.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Sewer Rates. The minimum monthly base rate for sanitary sewage disposal shall be on a water meter size basis calculated based on the gallons per minute (GPM) flow capacity of the meter, as follows, and all rates and charges outside the Ilwaco city limits shall pay a surcharge of fifty (50) percent of the amount computed.

Meter Size	GPM Flow*	Meter Weight	2014 Rate	2015 Rate
5/8" or 3/4"	30	1.00	\$37.50	\$38.50
1"	50	1.67	\$62.63	\$64.60
1 1/4"	75	2.5	\$93.75	\$96.25
1 1/2"	100	3.33	\$124.88	\$128.21
2"	160	5.33	\$199.88	\$205.21
3"	300	10.00	\$375.00	\$385.00
4"	500	16.67	\$625.13	\$641.41
6"	1000	33.33	\$1,249.88	\$1283.21
8"	1600	53.33	\$1,999.88	\$2053.21

* Washington State Department of Health Financial Viability Manual

In addition to the monthly rate based on meter size, the following rates shall also apply:

Commodity Charge	Rate
▪ For each one hundred (100) cubic feet of metered water. For residential accounts, water consumption for the preceding period on or about March 25 through May 25 and September 25 through November 25 will be averaged <u>semi-annually</u> to determine the amount of sanitary sewer usage that will be charged for each month. For commercial accounts, monthly metered water shall determine the commodity charge assessed for sanitary sewer for that month.	\$8.65
▪ For each one hundred (100) cubic feet of metered sewerage flow (ONLY for large business with sewer flow meter)	\$10.81
▪ For each one hundred (100) cubic feet of metered grey water	\$2.42

Section 2. Water Rates. The minimum monthly rates for all water users shall be on meter size basis calculated based on the gallons per minute (GPM) flow capacity of the meter, as follows, and all rates and charges outside the Ilwaco city limits shall pay a surcharge of fifty (50) percent of the amount computed.

Meter Size	GPM Flow*	Meter Weight	2014 Rate	2015 Rate
5/8" or 3/4"	30	1.00	\$25.90	\$26.90
1"	50	1.67	\$43.25	\$44.92
1 1/4"	75	2.50	\$64.75	\$67.25
1 1/2"	100	3.33	\$86.25	\$89.58
2"	160	5.33	\$138.05	\$143.38
3"	300	10.00	\$259.00	\$269.00
4"	500	16.67	\$431.75	\$448.42
6"	1000	33.33	\$863.25	\$896.58

* Washington State Department of Health Financial Viability Manual

In addition to the monthly rate based on meter size, the following rates shall also apply:

Type of Charge	2014 Rate	2015 Rate
▪ Commodity Rate: For each one hundred (100) cubic feet of water usage	\$3.85	\$3.90
▪ Fire Sprinkler: For each fire sprinkler	\$18.57	\$18.57
▪ Use over 20,000 cubic feet: For each one hundred (100) cubic feet of water usage over 20,000 per month		\$4.15

Section 3. Stormwater property classifications and rates. For the purposes of assessing stormwater utility fees, all properties shall be classified by parcel or lot size and whether they are developed or undeveloped as per the records of the Pacific County Assessor, as follows:

Classification	Description	Rate 2014	Rate 2015
All parcels	Undeveloped commercial and residential	\$3.61	\$4.71
Parcels 6000 SF or less (.14 acres)	Developed residential	\$6.18	\$7.28
	Developed commercial	\$7.21	\$8.31
Parcels greater than 6000 SF (greater than .14 acres)	Developed residential	\$8.24	\$9.34
	Developed commercial	\$9.27	\$10.37

Section 4. Water connection charges. In addition to the foregoing rates and charges, the city shall charge for each building or service connection to the water system a connection charge of two thousand five hundred dollars (\$2,500) per meter equivalent (Ilwaco Municipal Code 13.04.020), and all connections outside the Ilwaco city limits shall pay a surcharge of fifty (50) percent of the amount computed.

All water meter connections for fire sprinkler installation shall be at the rate of one thousand eight hundred dollars (\$1,800) per connection.

Section 5. Sewer connection charges. In addition to the foregoing rates and charges, the city shall charge for each building or service connection to the sanitary sewer system a connection charge of a six thousand two hundred dollars (\$6,200) per proportional equivalent (Ilwaco Municipal Code 13.04.110), and all connections outside the Ilwaco city limits shall pay a surcharge of fifty (50) percent of the amount computed.

Section 6. Severability. If any section, sentence, clause or phrase of this resolution shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 7. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS XXTH DAY OF _____, 2014.

Mike Cassinelli, Mayor

ATTEST:

Ariel Smith, Deputy City Clerk

VOTE	Jensen	Karnofski	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

EFFECTIVE:

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 11/24/14 Council Business Item: 12/8/14
- B. Issue/Topic: **2014 Second Budget Amendment Ordinance**
- C. Sponsor(s):
 1. Mike Cassinelli 2.
- D. Background (overview of why issue is before council):
 1. Total revenues plus prior year carryover or total expenditures plus end of year carryover must be stated in the budget ordinance. If the amount is exceeded, the city could be issued a finding by the state auditor's office. Because of this requirement, appropriations must be at or more than what is anticipated to occur.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
 1. A budget amendment has been created to illustrate the necessary changes to the budget for unforeseen revenues and expenditures that have been incurred or projected since the last budget amendment in May 2014.
- F. Impacts:
 1. Fiscal:
 2. Legal:
 3. Personnel:
 4. Service/Delivery:
- G. Time Constraints/Due Dates: Must be in place before year end
- H. Proposed Motion: **I move that the council adopt the 2014 second budget amendment ordinance as presented.**

**CITY OF ILWACO
ORDINANCE NO. XXX**

**AN ORDINANCE AMENDING THE 2014 BUDGET OF THE CITY OF
ILWACO, WASHINGTON AS ADOPTED BY ORDINANCE #822 AND
AMENDED BY ORDINANCE #827**

WHEREAS, the City of Ilwaco adopted the 2014 budget in final form by Ordinance #822 on November 25, 2013 and amended it on May 27th, 2014 by Ordinance #827; and

WHEREAS, subsequent thereto it has become necessary for the city to amend said ordinance because of revenues and council approved unbudgeted expenditures of same; and

WHEREAS, the city is desirous of amending its budget pursuant to RCW 35A.33.090.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. The following accounts contained in the 2014 Budget are hereby amended as follows:

General Fund - #001

Increase in tax collections.

Streets Fund - #101

Increase in grant funds.

Tourism - #104

No change.

Excise Reserve #301

Increase in tax collection.

Water Fund - #401

Increase in water sold.

Water/Sewer Bond Redemption Fund - #403

No change.

Water/Sewer Bond Reserve Fund - #404

No change.

Stormwater Fund - #408

Adjust for additional fee collection.

Sewer Fund - #409

Decrease in anticipated revenues.

Section 2. The budget for the year 2014 is amended to provide for the changes as outlined above and as set forth in Exhibit A attached hereto.

Section 3. The city clerk is hereby directed to transmit this supplemental budget to the State Auditor's Office and to the Association of Washington Cities.

Section 4. Effective Date. This Ordinance takes effect and is in full force five (5) days after its passage, approval and publication of an approved summary of the title as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED
IN AUTHENTICATION OF ITS PASSAGE THIS 8TH DAY OF DECEMBER,
2014.**

Mike Cassinelli, Mayor

ATTEST:

Ariel Smith, Deputy City Clerk

VOTE	Jensen	Karnofski	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

PUBLISHED: December xx, 2014

EFFECTIVE: December xx, 2014

**BUDGET AMENDMENT FOR 2014
CITY OF ILWACO
EXHIBIT "A" of Ordinance #xxx**

<u>City of Ilwaco Funds</u>	<u>Original Appropriation</u>	<u>Amendment #1</u>	<u>Amendment #2</u>	<u>variance</u>
General Fund	1,084,868	1,110,509	1,147,998	(37,489)
Street Fund	765,530	797,253	810,549	(13,296)
Tourism Fund	87,047	88,376	88,376	-
Excise Reserve Fund	27,630	25,296	26,296	(1,000)
Water Fund	2,598,043	2,638,656	2,775,129	(136,473)
Water/Sewer Bond Redemption Fund	477,046	477,046	477,046	-
Water/Sewer Bond Reserve	347,732	347,732	347,732	-
Stormwater Fund	83,406	80,955	85,955	(5,000)
Sewer Fund	1,831,497	1,839,870	1,745,267	94,603
Total Appropriations	7,302,798	7,405,693	7,504,348	(98,655)

City of Ilwaco Budget - 2014										
	1/1/2014						12/31/2014			
<i>Fund</i>	<i>Beginning Balance</i>	<i>Revenues</i>	<i>Operations</i>	<i>Capital</i>	<i>Debt Svcs</i>	<i>Margin</i>	<i>Ending Balance</i>		<i>Desired Reserve</i>	<i>Surplus (shortfall)</i>
001 General	171,633	938,876	(790,232)	-	(145,488)	3,156	174,789		208,588	(33,799)
101 Streets	41,301	755,952	(72,259)	(703,930)	-	(20,237)	21,064		39,259	(18,195)
104 Tourism	58,246	30,130	(65,789)	-	-	(35,659)	22,587		10,000	12,587
301 Excise Reserve	16,296	9,000	(14,000)	-	-	(5,000)	11,296		23,630	(12,334)
401 Water	115,329	2,523,327	(515,141)	(1,975,000)	(106,033)	(72,847)	42,481		163,300	(120,819)
403 Bond Redemption	-	477,046	(477,046)	-	-	0	0		-	0
404 Bond Reserve	327,179	20,553	-	-	-	20,553	347,731		418,725	(70,994)
408 Stormwater	8,955	72,000	(43,332)		(31,503)	(2,835)	6,120		24,354	(18,234)
409 Sewer	351,442	1,488,428	(490,932)	(552,252)	(495,037)	(49,794)	301,649		418,709	(117,060)
										-
Total Fund Balance	1,090,381						927,718		1,306,566	(378,848)
Capital projects for 2014:	<u>General/Streets Funds</u>		<u>Water Fund</u>		<u>Wastewater Fund</u>					
	Playground timbers		Paint Steel Reservoir		Effluent pmps					
	City hall roof/ramp		Misc Short Lived Assets: Water		Mary Ann Sewer					
	Elizabeth Ave		New Reservoirs (1)		Nesadi					
			New Filter/Backwash basin		Roof					

2014 Budget - City of Ilwaco

11/14/2014

001 GENERAL FUND					001 GENERAL FUND				
ESTIMATED REVENUES -					ESTIMATED EXPENDITURES -				
2014 thru 10/31	2014	2014	2014		2014 thru 10/31	2014	2014	2014	
ACTUAL	Original	Amended #1	Amended #2		ACTUAL	Proposed	Amended #1	Amended #2	
				Official Publications	2,233	2,000	2,000	2,500	500
General Property Tax	94,112	143,500	143,500	147,000	3,500	Custodian	-	-	-
General Property Tax-IVFD Truck	-	-	-	-	-	Software Support Services (Vision & IFOCUS)	3,833	3,833	5,200
Timber Tax	77	-	-	-	-	Software Upgrade	-	-	-
General Sales Tax	133,293	120,000	120,000	120,000	-	Insurance - CityHall/Shop	7,362	7,362	7,362
General Sales Tax from special project	-	15,000	15,000	65,000	50,000	Electricity - City Hall	3,000	3,000	2,000
B&O Tax	68,478	58,000	58,000	75,000	17,000	Garbage Services	-	-	-
Garbage 6% Tax	11,408	13,800	13,800	15,200	1,400	Repair & Maintenance	200	200	400
Charter Cable 6% Tax	7,989	12,000	12,000	12,000	-	Miscellaneous	100	100	-
Telephone 6% Tax	24,616	35,000	35,000	35,000	-	Mayor/Council Salaries	18,000	18,000	-
Electric 6% Tax	70,098	75,000	75,000	75,000	-	Mayor/Council Benefits	2,235	2,235	-
Water Utility Tax	53,195	53,797	53,797	63,000	9,203	Travel/Meals/Lodging	-	500	500
Fire Hydrant Fee	-	-	-	-	-	City Water-Museum	-	-	-
Sewer Utility Tax	38,593	49,455	49,455	49,455	-	City Sewer-Museum	1,890	1,890	1,000
Stormwater Utility Tax	3974	4,320	4,320	4,320	-	City Water - City Hall	432	432	500
Leasehold Excise Tax	22,998	20,000	20,000	30,000	10,000	City Sewer - City Hall	1,440	1,440	850
Gambling Tax	661	1,000	1,000	1,000	-	City Storm Drainage	300	300	300
TOTAL	529,491	600,872	600,872	691,975	91,103	Miscellaneous	4,000	4,000	-
					-	Election Costs	6,000	6,000	7,500
					-	Court - Remit to state	3,500	3,500	3,500
					-	Municipal Court Services	17,250	17,250	17,250
					-	Administrative Salaries	38,954	40,054	40,054
					-	Administrative Benefits	11,388	11,569	11,569
					-	Office & Operating	6,020	6,020	-
					-	Small Tools & Equipment	3,500	3,500	-
					-	Professional Services	-	-	-
					-	Communication	4,080	4,080	-
					-	Travel/Meals/Lodging	1,000	1,000	-
					(60,000)	Planning Secretary	-	-	-
					-	Insurance - Comm Bldg	-	-	-
					-	Electricity	-	-	-
					(60,000)	Garbage Services	2,904	3,049	3,049
					-	Ongoing Education	1,500	1,500	-
					-	Audit Costs	8,000	8,000	-
					-	Training	-	-	-
					-	Web Page	1,500	1,500	4,000
					1,000	Legal Services	15,000	15,000	23,000
					-	AWC Dues	720	720	720
					500	Pacific Council of Govements	1,500	1,500	1,500
					105	Pacific County EDC	500	500	500
					-	Archive Imaging	-	-	-
					81	TOTAL	145,469	168,254	170,035
					-				174,190
					1,686	LAW ENFORCEMENT			-
					-	Law Enforcement	183,132	183,140	183,140
					-	TOTAL	183,132	183,140	-
					-				-
					-	FIRE DEPARTMENT			-
					-	Salaries & Wages	14,987	14,963	14,963
					3,000	Benefits	9,252	9,248	9,248
					-	Board of Volunteer Firemen	2,100	2,100	2,100
					3,000	Life & Disability Insurance	3,600	3,600	3,600
					-	Operating Expenses	10,730	10,730	-
					-	Gasoline	1,600	1,600	-
					-	Small Tools & Equipment	3,418	3,418	-
					-	Training/Attendance	10,650	10,650	-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-
					-				-

GENERAL Fund

001 GENERAL FUND					001 GENERAL FUND				
ESTIMATED REVENUES -					ESTIMATED EXPENDITURES -				
	2014 thru 10/31	2014	2014	2014					
	ACTUAL	Original	Amended #1	Amended #2			2014 thru 10/31	2014	2014
							ACTUAL	Proposed	Amended #1
									Amended #2
TOTAL	6,743	5,100	5,100	5,100	-	Professional Service - inoculations (pd w/grant)	-	-	-
MISCELLANEOUS REVENUE					-	Communication	4,836	4,440	4,440
Interest Earnings	115				-	Insurance	7,566	9,540	9,540
Interest on Sales Tax	147	40	40	40	-	Malpractice Insurance	-	-	-
Park Donations		-	-	-	-	Electricity	5,830	6,000	6,000
					-	Water	1,737	1,500	1,900
Community Building Rents	3,819	1,250	3,250	3,250	-	Sewer	2,778	2,904	2,904
Community Building Electricity	12,706	11,500	11,500	13,000	1,500	Storm Drainage	550.26	500	600
Black Lake Fishing Derby Donations	4,997	4,800	4,800	5,000	200	Repairs & Maintenance	1,926	9,400	9,400
Other	298	2,400	2,400	2,400	-	Misc.	-	4,400	4,400
TOTAL	22,081	19,990	21,990	23,690	1,700	TOTAL	57,219	95,022	94,993
					-	OTHER SERVICES			
					-	Postage Meter Rental	1,102	1,452	1,452
					-	Correctional Institution	2,265	3,500	3,500
NON REVENUES					-	Juvenile Facility		50	50
Trauma Care	139	170	170	170	-	Emergency Services	5,298	5,753	5,753
Auto Theft	268	220	220	220	-	Dispatch Services	22,434	24,608	24,608
Brain Trauma	49.08	40	40	40	-	Drug Task Force	-	-	-
State Portion	1,126	1,300	1,300	1,300	-	TOTAL	31,099	35,363	35,363
State 30% PSEA	619	700	700	700	-	PHYSICAL ENVIRONMENT			
Misc. Cash	0	-	-	-	-	Air Pollution Control	423	502	502
JIS Account	521	225	225	225	-	Planner Services	37,497	10,000	15,000
Transfer in from 101 - Bldg. Rental	11,500	11,500	11,500	11,500	-	Planner Services-SMP	35,000	125,000	100,000
Transfer in from Tourism		2500	2500	2500	-	Alcohol Program 2%	144	250	250
Transfer in from 401 - Bldg Rental	12,375	12,375	12,375	12,375	-	Festival Banners	-	-	-
Transfer in from 409-Bldg Rental	10,375	7,500	7,500	7,500	-	Black Lake Fishing Derby	4,201	4,800	4,800
Transfer in from 408 - boom mower	5,500	500	500	500	-	TOTAL	77,265	140,552	120,552
Sale of Scrap	4870				-	Comm Bldg Other Water	-		
Transfer in from 409 boom mower		2875	2875	2875	-	Comm Bldg Other Sewer	-		
Transfer in from 101 boom mower					-	Comm Bldg Other Electric	3,886	6,221	6,221
Transfer in from 409- public restrooms	9,900	9,900	9,900	9,900	-	Comm Bldg Other Mntc	13	1,000	1,000
Transfer from Excise Rvs for shop roof					-	Comm Bldg - Insurance	8,644	9,120	9,120
Transfer in from 408 Bld Rental	2500	5,000	5,000	5,000	-	Miscellaneous	-	1,000	1,000
TOTAL	59,742	54,805	54,805	54,805	-	LIBRARY	12,542	17,341	17,341
GRAND TOTAL ALL REVENUES	750,241	961,876	938,876	976,365	37,489	Custodian	3,409	3,900	3,900
						Insurance		1,781	1,781
						Electricity	6,305	6,500	6,500
						City Water	1,399	1,200	1,600
						City Sewer	2,033	1,140	2,500
						Storm Drainage	88.5	100	100
						Repairs & Maintenance	2,914	500	3,000
						Miscellaneous	69	100	100
						TOTAL	16,218	15,221	19,481
						PARK			
						Salaries & Wages	21,468	31,246	26,222
						Benefits	8,055	12,822	11,965
						Office & Operating	6,055	4,500	6,500
						Aquatic Weed Treatment	1,396	39,000	39,000
						Small Tools & Equipment	12,775	12,200	12,800
						Electricity	919	3,046	2,000
						City Water	2,295	1,681	2,400

001 GENERAL FUND						001 GENERAL FUND					
ESTIMATED REVENUES -						ESTIMATED EXPENDITURES -					
	2014 thru 10/31 ACTUAL	2014 Original	2014 Amended #1	2014 Amended #2			2014 thru 10/31 ACTUAL	2014 Proposed	2014 Amended #1	2014 Amended #2	
						City Sewer	2,114	2,280	2,280	2,300	20
						Storm Drainage	1,484	1500	1500	1500	-
						Insurance	1,820	2,294	2,294	2,294	-
						Repairs & Maintenance	5,981	8,500	8,500	8,500	- playground d timbers
						Vehicle Purchase	10,465	-	5,000	10,500	5,500
						Trail maintenance		-	-	-	- gravel, dumpsters, DNR work
						Miscellaneous including planters	776	3,000	3,000	3,000	-
						TOTAL	75,602	122,069	121,189	128,982	7,793
						LOAN REPAYMENT					-
						Boom mower	11,087	12,500	12,500	12,500	- 2014 thru 2018
						USDA 97-09 Principal	9,115	18,446	18,446	18,446	- 2021
						USDA 97-09 Interest	4,149	8,082	8,082	8,082	- 2021
						Bond Pmt - Principle	40,176	35,479	35,479	35,479	- 2024
						Bond Pmt - Interest	37,257	41,953	41,953	41,953	- 2024
						Bank of Pacific - Community Building - Prin	17,502	15,676	15,676	15,676	- 2024
						Bank of Pacific - Community Building - Int	11,525	13,351	13,351	13,351	- 2024
							130,810	145,488	145,488	145,488	-
						CAPITAL EXPENDITURES					-
						Government Facility (city hall roof and upgrades/shop door)	23,544	27,400	27,400	27,400	-
						Administrative Equipment	1,589	-	-	-	-
						Fire Hydrant	-	5,000	5,000	5,000	-
						Fire Truck & Equipment		-	-	-	-
						Parks vehicle		-	-	25,000	25,000 trac-hoe
						Loan Paydown	-	-	-	-	-
GRAND TOTAL ALL REVENUES	750,241	961,876	938,876	976,365	37,489	Long Beach Police Subgrant	-	-	-	-	-
						TOTAL	25,133	32,400	32,400	57,400	25,000
						GRAND TOTAL	708,712	954,840	935,720	952,428	16,708
Reserve Analysis						2014 Reserve Contribution /(Depletion)	41,529	7,036	3,156	23,938	20,781
	original	amended #1	amended #2	variance							
CARRYOVER FROM PRIOR YEAR	122,992	171,633	171,633	48,641							
	-			-							
	-			-							
2014 Reserve Contribution /(Depletion)	7,036	3,156	23,938	(3,880)							
CARRYOVER TO NEXT YEAR	130,028	174,789	195,571	44,761							
Future requirements of reserves:											
Project Manager 2013 pmt	-										
AWC pmts	37,500										
Emergency Reserves	50,000										
	-										
Fire Hydrant	-										
Parks Projects -donations	2,859										
Operating Reserve @12.5%	82,229										
Equipment Reserve including Fire	36,000										
Desired Reserves	208,588										
Reserve (shortfall)	(13,018)	(0.06)									

101 STREET FUND				2014 Budget - City of Ilwaco									
ESTIMATED REVENUES -							ESTIMATED EXPENDITURES						
			2014 thru 10/31	2014	2014	2014				2014 thru 10/31	2014	2014	
			ACTUAL	Original	Amended #1	Amended #2				ACTUAL	Original	Amended #1	
General Property Tax			40,333	\$61,500	\$61,500	\$65,000	\$3,500	Salaries & Wages		0.72	26,624	36,728	\$32,541
Motor Vehicle Fuel Tax			16,036	\$19,176	\$19,176	\$19,176	\$0	Benefits		0.68	9,833	14,560	\$13,846
MV Fuel Tax (STP Money)				\$0	\$0	\$0	\$0	Roadway Operating		-		2,000	\$2,000
Port contribution to Elizabeth including PCOG			36,653	\$30,653	\$46,653	\$46,653	\$0	Roadway Equipment		0.98	1,476	1,500	\$1,500
Interest			121	-	-	-	\$0	Storm Drain Operating				-	\$0
TIB Fund: Sidewalks			91,964	52,035	95,299	97,099	\$1,800	Street Light Operating		0.98	5,895	6,005	\$6,005
TIB Funds: Overlay				-	-	-	\$0	Traffic Operating			-	-	\$0
TIB Funds: School Street							\$0	Ice Control Operating		-		850	\$850
TIB Funds: Elizabeth Avenue			452,421	558,435	503,324	511,320	\$7,996	Street Cleaning				4,000	\$4,000
Transfer from Excise Rsv (301) for TIB match			14,000	4,000	14,000	14,000	\$0	Road Side Operating		1.75	3,491	2,000	\$2,000
Transfer from Water (401) for TIB match			16000		\$16,000	\$16,000	\$0	Office & Operating		2.86	7,146	2,500	\$4,500
GRAND TOTAL REVENUES			\$667,528	\$725,799	\$755,952	769,248	\$13,296	Vehicle Purchase				-	\$0
								Gas & Oil	0.44	1,318	3,000	\$3,000	
								Small Tools & Equipment		2.77	1,385	500	\$500
								Safety Training		2.29	305	133	\$133
								Admin. Maintenance			-	-	\$0
	MVFT = 940 pop x 20.40							Web Page			-	-	\$0
								Insurance		0.81	1,117	1,384	\$1,384
								Construction Equipment			-	-	\$0
								Roadway Construction			-	-	\$0
								Storm Drainage Supplies				-	\$0
								Drainage Construction			-	-	\$0
								Overlook Loop/Beards Hollow			-	-	\$0
								TIB Projects - Elizabeth and water main		0.99	578,643	586,357	\$582,115
								TIB Sidewalks			101,641	54,773	100,315
								Chipseal		-		10,000	\$10,000
								Transfer to 001 - Building Rental/mower		1.00	11,500	11,500	\$11,500
								Reserve/Contingency			-	-	\$0
								Miscellaneous			-	-	\$0
GRAND TOTAL REVENUES			\$667,528	\$725,799	\$755,952	769,248		GRAND TOTAL EXPENDITURES			\$750,374	\$737,790	\$776,189
								2014 Reserve Contribution /(Depletion)			(\$82,846)	(\$11,991)	(\$20,237)
Reserve Analysis													
				original	amended #1	amended #2	variance						
CARRYOVER FROM PRIOR YEAR, (Beginning Balance)				\$ 39,731	\$ 41,301	\$ 41,301	\$ -						
2014 Reserve Contribution /(Depletion)				\$ (11,991)	(\$20,237)	(\$7,011)	\$ 13,226						
							\$ -						
CARRYOVER TO NEXT YEAR				\$ 27,740	\$ 21,064	\$ 34,290	\$ 13,226						
Desired Reserve				Rsv Distribtuion									
Emergency	\$15,000.00												
Operating	\$24,259.21		\$ 27,740										
Projects													
Equipment													
	\$39,259.21		\$ 27,740										

					2014 Budget - City of Ilwaco											11/14/2014
			<u>301 EXCISE RESERVE FUND</u>													
ESTIMATED REVENUES									ESTIMATED EXPENDITURES							
				2014 thru 10/31	2014	2014	2014						2014 thru 10/31	2014	2014	
				ACTUAL	Original	Amended #1	Amended #2	variance					ACTUAL	Original	Amended #1	
Real Estate Excise Tax			0.83	\$7,462	\$9,000	\$9,000	\$10,000	\$1,000	Elizabeth Ave Water Line				\$15,250	\$4,000	\$14,000	
									Shop roof				0	\$0	\$0	
GRAND TOTAL ALL REVENUES					7,462	\$9,000	\$9,000	\$10,000	TOTAL				\$15,250	\$4,000	\$14,000	
									GRAND TOTAL EXPENDITURES				(\$7,788)	\$4,000	\$14,000	
									2014 Reserve Contribution /(Depletion)						(\$5,000)	
Reserve Analysis						original	amended #1	amended #2	variance							
CARRYOVER FROM PRIOR YEAR (Beginning Balance)					\$	18,630	\$	16,296	\$	16,296	\$	-				
2014 Reserve Contribution /(Depletion)						5,000		(\$5,000)		(\$4,000)	\$	1,000				
CARRYOVER TO NEXT YEAR						23,630		11,296		12,296	\$	1,000				

		401 WATER FUND						2014 Budget - City of Ilwaco										11/14/2014
ESTIMATED REVENUES								ESTIMATED EXPENDITURES										
			2014 thru 10/31	2014	2014	2014				2014 thru 10/31	2014	2014	2014					
			ACTUAL	Original	Amended #1	Amended #2				ACTUAL	Original	Amended #1	Amended #2					
								Salaries & Wages	0.78	156,970	202,004	202,761	202,761	-				
								Benefits	0.73	51,290	70,108	70,230	70,230	-				
Water Sales	0.99		663,545	672,467	672,467	785,000	112,533	TOTAL	0.77	208,260	272,112	272,991	272,991	-				
TOTAL			663,545	672,467	672,467	785,000	112,533	Operation & Maintenance	1.41	49,360	35,000	35,000	50,000	15,000				
								Lab Supplies (catchup)	-	-	5,000	5,000	-	(5,000)				
								Electrical Maintenance	0.76	9,063	12,000	12,000	10,000	(2,000)	5k for new filter querks			
								Office Supplies & Support	0.93	5,609	6,000	6,000	6,000	-				
								Computer & Software Support	0.62	5,609	9,000	9,000	7,000	(2,000)	5k for new filter querks & Ifocus			
								Chemicals	1.38	44,123	32,000	32,000	50,000	18,000				
Sale of Asset								Quarterly Excise Payment	1.05	35,439	33,818	33,818	39,478	5,659				
Investment Interest			20,238	2,060	2,060	21,000	18,940	Annual Meter Calibrations	0.66	1,593	2,400	2,400	1,600	(800)				
Water Connections			12,291	7,500	7,500	12,500	5,000	DOE Annual Permit	1.15	5,740	5,000	5,000	6,000	1,000	DOE annual permit			
Other - Reservoirs/Backwash/Filter			840,534	1,710,000	1,841,300	1,841,300	-	Gasoline Products	0.61	6,117	10,000	10,000	8,000	(2,000)				
TOTAL			873,063	1,719,560	1,850,860	1,874,800	23,940	Computer/Software Upgrade	1.08	2,133	1,966	1,966	2,133	167	- vision 2014 & 2015 remains			
								Small Tools & Equipment	0.43	2,163	5,000	5,000	3,000	(2,000)				
TOTAL			1,536,608	2,392,027	2,523,327	2,659,800	136,473	TOTAL	1.06	166,949	157,184	157,184	183,211	26,026				
								Professional Services	0.98	16,092	16,500	16,500	16,500	-	*cross connection & leak survey			
								Water line replacement	0.68	3,417	5,000	5,000	5,000	-				
								Communications	0.84	3,801	4,500	4,500	4,500	-				
\$16k of grants, \$71k of loan, \$43.8k of retainage that was paid 2013, but not reimbursed until 2014								Travel/Meals/Lodging	0.47	946	2,000	2,000	1,000	(1,000)				
								Safety Training	0.13	65	500	500	500	-				
								Insurance	0.79	14,920	18,802	18,802	18,802	-				
			Actual	Budget				Electricity	0.82	25,435	31,104	31,104	31,104	-				
Water Sales	2013		654,289	647,149				Vehicle Repairs/Maint.	1.12	6,714	6,000	6,000	6,900	900	includes vactor clutch and attachment			
	2012		606,653	650,000				Storm Drainage	0.99	557	560	560	560	-				
	2011		572,780	633,359				TOTAL	0.85	71,947	84,966	84,966	84,866	(100)				
	2010		539,388	494,034				TOTAL OPERATION & MAINTENANCE	0.87	447,155	514,262	515,141	541,067	25,926	20%			
	2009		446,891	463,500				Clean Tanks	-	-	3,500	3,500	-	(3,500)	a 2015			
	2008		450,300	491,310				Brush mower	-	-	4,500	4,500	4,500	-	b			
	2007		430,158	463,500				Paint steel reservoir	-	4,000	100,000	100,000	-	(100,000)	c 2015			
	2006		429,645	422,390				Roof	-	-	30,000	30,000	-	(30,000)	d 2015			
								Equipment	0.57	22,610	40,000	40,000	23,000	(17,000)	e 2015	*blowers		
								Meters	-	-	35,000	35,000	-	(35,000)	f			
								Plant Improvements	0.08	1,598	20,000	28,000	-	(28,000)	g2015	* water filter project		
								Vehicle	-	3,063	8,000	8,000	-	-				
								TOTAL	0.13	31,270	233,000	249,000	35,500	(213,500)				
								Projects	0.43	737,987	1,710,000	1,710,000	1,710,000	-				
								Elizabeth Ave Water line design and const	-	16,000	16,000	16,000	16,000	-				
								TOTAL CAPITAL EXPENDITURES	0.40	785,257	1,943,000	1,975,000	1,761,500	(213,500)	76%			
								LOAN REPAYMENT	-	-	-	-	-	-				
								DWSRF Backwash Basin	-	-	3,871	3,871	-	(3,871)	2035?			
								DWSRF Indian Creek	-	26,435	22,877	22,877	22,877	-	2035?			
								DWSRF City Center	-	-	39,500	39,500	-	(39,500)	2035?			
								PWTF-94206 Principal	1.00	3,994	3,994	3,994	3,994	-	final			
								PWTF 94206 Interest	1.00	80	80	80	80	-	final			
								Transfer to 001 - Building Rental/mower	1.00	12,375	12,375	12,375	12,375	-				
								Transfer to 403 - Intertie Loan USDA 91-01	1.00	4,354	4,354	4,354	4,354	-	2027			
								Transfer to 403 -PWTF 04-65104-013	1.00	18,982	18,983	18,983	18,983	-	2025			
								TOTAL DEBT PAYMENTS	0.62	66,220	106,033	106,033	62,662	(43,371)	4%			
GRAND TOTALS ALL REVENUE			1,536,608	2,392,027	2,523,327	2,659,800		GRAND TOTAL EXPENDITURES	0.51	1,298,632	2,563,296	2,596,174	2,365,230	(230,945)				
								2014 Reserve Contribution /(Depletion)	-	237,976	(171,268)	(72,847)	294,570	367,418				
Reserve Analysis				Original	Amended #1	Amended #2	variance											
CARRYOVER FROM PRIOR YEAR (Beginning Balance				\$ 206,016	\$ 115,329	\$ 115,329	\$ (90,687)											
Revenues				2,392,027														
Operational Exepnses				(620,296)														
Net Collections (Usage) from Operations Activity				\$ 1,771,731	\$ 1,902,153	\$ 2,056,070	\$ 130,421											

[illegible]

			2014 Budget - City of Ilwaco					
403 - W/S BOND REDEMPTION								
ESTIMATED REVENUES						ESTIMATED EXPENDITURES		
ESTIMATED REVENUES						ESTIMATED EXPENDITURES		
			2013	2014	2014			
			Budget	Original	Amended			
						2013	2014	2014
						Budget	Original	Amended
Transfer from Water Intertie Loan USDA 91-01			4,355	4,354	\$ 4,354	USDA 91-01 Principal & Interest		
Transfer From Sewer USDA 92-07			-			USDA 92-07 Principal & Interest		
Transfer From Sewer USDA SBR #3			-			USDA SBR #3 Principal & Interest		
Transfer From Sewer PWTF 97-791-007			15,086	15,086	\$ 15,086	DOE refinance (only one pmt first year)		
Transfer from Sewer DOE Sahalee				2,578	\$ 2,578	DOE First Ave		
Transfer from Sewer DOE Refinance (only one pmt)			107,000	215,667	\$ 215,667	DOE Sahalee		
Transfer from Sewer for DOE First Ave				32,617	\$ 32,617	PWTF 97-791-007 Principal & Interest		
PC 13-961-054 Nesadi						PWTF 04-691-PRE-116; Phase #2- Principal		
Transfer From Sewer PWTF 04-691			1,676	1,676	\$ 1,676	PWTF 04-691-PRE-116; Phase #2- Interest		
Transfer From Sewer PWTF 05-691			25,528	25,528	\$ 25,528	PWTF 05-691-023; Phase#2 -Principal		
Transfer From Sewer SRF 94-08			104,308	104,308	\$ 104,308	PWTF 05-691-023; Phase#2 -Interest		
Transfer from Sewer PWTF 06-962-017			13,564	13,564	\$ 13,564	SRF 94-08 Principal Only		
Transfer from Sewer B of P 2008			29,648	29,648	\$ 29,648	PWTF 06-962-0017 Principal & Interest		
Transfer from Water PWTF 04-65104-013			19,152	18,983	\$ 18,983	B of P 2008 Principal & Interest		
Transfer from Sewer PR09-951-050			13,168	13,038	\$ 13,038	PWTF 04-65104-013		
Investment Interest			-	-	\$ -	PC 13-961-054 Nesadi		
						PR09-951-050		
TOTAL			\$ 333,485	\$ 477,046	\$ 477,046	TOTAL		
						2013 Reserve Contribution /(Depletion)		
						\$ 1 \$ - \$ -		
Reserve Analysis								
CARRYOVER FROM PRIOR YEAR					\$ -			
REVENUES			\$ 477,046					
EXPENSES			\$ (477,046)					
					\$ -			
					\$ -			
					\$ -			
CARRYOVER TO NEXT YEAR					\$ -			

2014 Budget - City of Ilwaco

11/14/2014

[illegible]

2014 Budget - City of Ilwaco

11/14/2014

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: Public Hearing:
Council Discussion Item: 11/24/14 Council Business Item:
- B. Issue/Topic: **Insurance renewal**
- C. Sponsor(s):
1. Mike Cassinelli 2.
- D. Background (overview of why issue is before council):
1. The City of Ilwaco has selected CIAW as the city's insurance provider since 2009.
This is a renewal for the current plan. The coverage period is 12/1/14 to 12/1/15.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details).
- F. Impacts:
1. Fiscal: \$79,066 (overall premium and broker fee increased from \$68,433)
2. Legal:
3. Personnel:
4. Service/Delivery:
- G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on
- H. Staff Comments:
- I. Time Constraints/Due Dates: The current policy renews beginning January 2015.
- J. Proposed Motion: **I move to authorize the mayor to renew the city's insurance coverage with CIAW for the annual renewal period beginning January 1, 2015 financed through IPFS, with broker services provided by Propel Insurance.**

TO: CIAW Members and Brokers
FROM: CIAW Board of Directors
DATE: November 3, 2014
SUBJECT: Renewal 2014-2015

On behalf of the Cities Insurance Association of Washington (CIAW) Board of Directors, we want to thank you for your continued support and shared vision of our mission to ensure the availability of stable and affordable insurance protection for Washington's cities, fire districts, and special districts. We recognize the budgetary constraints you may be facing and are committed to providing excellent value to our membership.

As a result of loss development and changes in state funding requirements, the Board has approved a premium increase to the program. Your renewal premium is based on exposure changes and loss performance.

As the CIAW begins its 26th year, we are pleased to announce the following benefits to the membership:

- The flexibility of a Memorandum of Coverage, which meets the unique needs of public entities and is continuously improved with input from both our membership and brokers. It is reinsured by fiscally sound, A-rated insurance carriers.
- A fully-funded Aggregate Stop Loss Policy is purchased to protect your program's assets and secure future unreserved equity.
- Quality risk management services and educational trainings are available to all members at no additional cost. Visit www.ciaw.us for details.
- Competitive premium financing options are available through Imperial PFS. Please contact us for a quick, no obligation quote. Multiple payment structures are available, including options for 12 equal monthly installments or quarterly payments. Various billing options such as invoicing, coupon books, or ACH services are available, as well.

The 2014-2015 Memorandum of Coverage will reflect the removal of the blanket language for any landlord, lessor, manager or owner of premises rented to you in the definition of Insured, in an effort to reduce losses and costs related to contractual liability. These individuals and entities can be added as additional insured by endorsement upon review by Underwriting.

In order to maintain the benefit of replacement cost property valuation for all members, the Board approved a minimum building value of \$125 per square foot on all buildings currently scheduled under this threshold. Members are expected to adhere to the Board approved minimum unless adequate documentation was provided for a variance. If no variance was approved, then the location(s) have

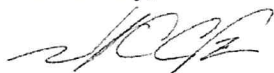
The enclosed Coverage Confirmation provides a detailed outline of your new coverage and deductibles for the 2014-2015 coverage period. Please contact Angela Eloff at aeloff@canfieldsolutions.com or 800-407-2027, ext. 246, with questions regarding your enclosed renewal documents. Any corrections or changes to exposures should be reported to our office by November 17, 2014, to allow sufficient time to finalize coverage and issue renewal certificates prior to December 1, 2014.

Please mail premiums directly to the Administration Office (Canfield), made payable to the Cities Insurance Association of Washington, prior to January 31, 2015. Any unpaid premium after February 1, 2015, will be subject to a 2% per month late fee. Please note, the State Auditor's Office does not allow the invoice for public entities to pass directly through the broker, as the billing is considered public funds. The invoice is being held five (5) days before being sent to members to allow brokers time to contact members prior to receiving their renewal e-mail.

The CIAW Board of Directors is proud to be working with qualified partners who share the philosophy of risk management, responsibility, and community within a member-owned and directed program. If you have any questions or concerns, please feel free to contact our program administrator, Canfield.

Thank you for your continued participation. We look forward to providing quality service to your entity in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Wes Crago', written in a cursive style.

Wes Crago, CIAW Board Chair
City Manager, City of Ephrata

Statement of Member Benefits

City of Ilwaco

In addition to the comprehensive insurance coverage you receive as a member of CIAW, you also have access to a variety of risk management tools provided to you as a value added service at no additional cost. These tools include our educational trainings delivered to your staff at your location. The following report displays the educational services your entity has received over the last year and what CIAW would charge a non-member for the equivalent services.

<i>Date</i>	<i>Service Provided</i>	<i>Number of Trainings</i>	<i>Dollar Benefit</i>
		Total	\$0.00

We are excited to see your participation in these educational trainings and look forward to providing additional risk management services in the future. We believe that on-site instruction is the perfect solution for training a few employees or launching a widespread training effort. As always, this service is available to you at no additional cost.

Please note this is not an invoice and is for your information only. Do not pay.

The limits and coverages shown here are brief overviews of the coverages provided by the Cities Insurance Association of Washington. The terms and conditions offered may differ from your prior policy and from what you requested in your submission. This document is not intended to be used as a direct reflection of all coverages or to replace or alter the Memorandum of Coverage in any way. All specific coverage, exclusion, and limitation questions should be referred directly to the Memorandum of Coverage and all attached endorsements. Participating companies are non-admitted, unless otherwise stated. Non-admitted companies are not regulated by the Washington State Insurance Commissioner and are not protected by the Washington State Guaranty Fund. Canfield will process all surplus lines filings on any excess and surplus lines policies, if applicable, on behalf of CIAW. The Memorandum of Coverage is subject to audit. Defense costs are inside the limits.

It is the responsibility of the broker or insured to review this document to confirm its accuracy. Companies are subject to change prior to December 1.

Member/Insured:

City of Ilwaco
PO Box 548
Ilwaco, WA 98624

Broker:

Propel Insurance - Olympia
PO Box 2007
Olympia, WA 98507

Coverage Period: 12/01/2014 to 12/01/2015

Coverage Confirmation Expiration Date: 03/01/2015 at 12:01 a.m.

Member Since: 12/31/2009

Authorized Signature:

Angela Eloff

PROPERTY COVERAGE PART

Item 1. **Limit of Insurance:** Each Occurrence \$100,000,000

Real and Personal Property
(excluding Earthquake and Flood)

Item 2. **Sublimits of Insurance:**

- 1a. \$15,000,000 Sublimit for Earthquake per **occurrence** and in the annual aggregate.
- 1b. \$15,000,000 Annual **Group Aggregate** for Earthquake.
- 2a. \$15,000,000 Sublimit for **Flood** per **occurrence** and in the annual aggregate except that **covered Property** located at the time of loss in any flood zone identified by FEMA as Zones A, AO, AH, A1 through 30, AE, A99, AR, AR/A1 through 30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1 through 30, VE, and V; or a similar high risk FEMA rating are subject to the following **Flood** sublimits:
 - \$1,000,000 per **occurrence** and annual aggregate
 - \$15,000,000 Annual **Group Aggregate**.
- 2b. \$15,000,000 Annual **Group Aggregate** for **Flood**.
- 3. \$1,000,000 Sublimit for combined Transit and off Premises Extension per **occurrence**.
- 4. \$5,000,000 Sublimit for combined Business Interruption and **Extra Expense** per **occurrence**.
- 5. \$1,000,000 Sublimit for Accounts Receivable per **occurrence**.
- 6. \$5,000,000 Sublimit for Rental Income per **occurrence**.
- 7. \$1,000,000 Sublimit for **Valuable Papers** per **occurrence**.
- 8. \$2,500,000 Sublimit for Additionally Acquired Property per **occurrence**.
- 9. \$250,000 Sublimit for Newly Built or Constructed Property per **occurrence**.
- 10. \$10,000,000 Sublimit for Electronic Data Processing per **occurrence**.
- 11. \$25,000 Sublimit for **Random Attack of Computer Hack or Virus** per **occurrence** and member aggregate.
- 12. \$25,000 Sublimit for **Re-keying Expense** per **occurrence** and per member aggregate.
- 13. \$1,000,000 Sublimit for **Fine Arts** per **occurrence**.
- 14. Lesser of 25% of the amount paid for direct physical loss or \$1,000,000 sublimit for Debris Removal Expense Extension per **occurrence**.
- 15. \$250,000 Sublimit for Cost of Clean Up Extension per **occurrence** and annual aggregate.
- 16. Ordinance or Law Coverage A: The building value of the undamaged portion of the building as reported in the Property Schedule on file with the **Company** per **occurrence**.
- 17. Ordinance or Law Coverage B: Demolition Cost is 25% of the building value as reported in the Property Schedule on file with the **Company** per **occurrence**.
- 18. Ordinance or Law Coverage C: Increased cost of construction is 25% of the building value as reported in the Property Schedule on file with the **Company**, subject to a combined single limit of \$10,000,000 for coverages B and C combined, per **occurrence**
- 19. \$50,000 Sublimit aggregate Temporary Safeguard of Property Extension per **occurrence**.
- 20a. \$100,000 Sublimit for **Mold** as a result of covered losses.
- 20b. \$300,000 Annual **Group Aggregate** for **Mold** as a result of covered losses.
- 21. \$100,000 Sublimit for Walkways, Roadways, Courts, and other similar paved surfaces per **occurrence**.

1. **\$250 per occurrence** except Earthquake, **Flood** and **Automobile Physical Damage** for Scheduled **Automobiles**.
2. Earthquake: The greater of 2% of the total value of all **Property** at the **Locations** suffering loss or \$50,000 loss per **occurrence**. Total value of all **Property** means the total value of all **Property** shown in the statement of values on file with the **Company** at the time of loss. A **Location** means a single street address or if no street address, single legal description.
3. **Flood**: \$25,000 each loss per **occurrence** except that **covered Property** located at the time of loss in a flood zone identified by FEMA as Zones A, AO, AH, A1 through 30, AE, A99, AR, AR/A1 through 30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1 through 30, VE, and V; or a similar high risk FEMA rating are subject to the following **Flood Deductibles**:

\$500,000 per **occurrence** applying to each building damaged, and
\$500,000 per **occurrence** applying to **Personal Property** within a building, and
\$500,000 per **occurrence** applying to all other **covered Property**.
4. **Automobile Physical Damage** for Scheduled **Automobiles** per the Schedule on file with the **Company**.
5. Rental Vehicles for Scheduled **Automobiles**, per **Occurrence**.

\$250 Fire Districts/Special Districts
\$1,000 Cities

LIABILITY COVERAGES DECLARATIONS

Item 1. Deductible:

a.	General Liability Coverage Part	Each Occurrence	\$250
b.	Wrongful Act Liability Coverage Part	Each Wrongful Act	\$1,000
c.	Miscellaneous Professional Liability Coverage Part	Each Wrongful Act	\$1,000
d.	Employee Benefits Liability Coverage Part	Per Claim	\$250
e.	Automobile Liability Coverage Part	Each Accident	See schedule
f.	Uninsured/Underinsured Motorist Coverage Part	Each Accident	\$250

Item 2. Limit of Insurance:

a.	General Liability Coverage Part	Each Occurrence	\$10,000,000
	Products and Completed Liability	Each Occurrence	\$10,000,000
		Annual Aggregate	\$20,000,000
	Sexual Abuse Sublimit	Each Occurrence	\$10,000,000
	Premises Liability Sublimit	Each Occurrence and Aggregate	\$1,000,000
	Sewer Back-up Sublimit	Each Occurrence and Aggregate	\$2,000,000
	Failure to Supply Sublimit	Each Occurrence	\$2,000,000
b.	General Liability Coverage Part	Annual Aggregate	\$20,000,000
		Group Aggregate	\$50,000,000
	Sexual Abuse Sublimit	Annual Aggregate	\$10,000,000
		Group Aggregate	\$30,000,000
	Failure to Supply Sublimit	Annual Aggregate	\$2,000,000
		Group Aggregate	\$50,000,000
c.	Wrongful Act Liability Coverage Part	Each Wrongful Act	\$10,000,000
	Miscellaneous Professional Liability	Each Wrongful Act	Included
d.	Wrongful Act Liability Coverage Part	Annual Aggregate	\$10,000,000
	Miscellaneous Professional Liability	Annual Aggregate	Included
		Group Aggregate	\$50,000,000
e.	Employee Benefit Liability Coverage Part	Per Claim	\$10,000,000
		Annual Aggregate	\$20,000,000
f.	Automobile Liability Coverage Part	Each Accident	\$10,000,000
	Limited Garagekeepers Sublimit	Each Accident	\$1,000,000
	Uninsured/Underinsured Motorist	Each Accident	\$1,000,000
g.	Stop Gap Employer's Liability	Each Occurrence	\$10,000,000
		Annual Aggregate	\$20,000,000
		Group Aggregate	\$50,000,000
h.	Defense Costs	Each Occurrence/ Each Wrongful Act	\$2,000,000

Item 3. Retroactive Date:

Wrongful Act Liability (including Miscellaneous Professional)	12/31/2009
Employee Benefit Liability	12/31/2009

CRIME COVERAGE PART

Item 1. Deductible:

Crime Coverage Part:

Employee Dishonesty/Theft	Each Occurrence	\$1,000
Forgery or Alteration	Each Occurrence	\$1,000
Money and Securities	Each Occurrence	\$1,000
Computer Fraud	Each Occurrence	\$1,000
Funds Transfer	Each Occurrence	N/A

Item 2. Limit of Insurance:

Crime Coverage Part	Each Occurrence and Annual Aggregate	\$1,000,000
---------------------	---	-------------

Insuring Agreements	Sublimits of Insurance
Employee Dishonesty/Theft - Per Loss Coverage	\$1,000,000
Employee Theft - Per Employee Coverage	N/A
Forgery or Alteration	\$1,000,000
Inside the Premises - Money and Securities ,	
Robbery or Safe Burglary of Other Property	\$75,000
Outside the Premises - Money and Securities	\$75,000
Computer Fraud	\$100,000
Funds Transfer Fraud	N/A
Money Orders Counterfeit Paper Currency	N/A
Faithful Performance	Included

EQUIPMENT BREAKDOWN COVERAGE PART

Item 1. **Deductible:**

Equipment Breakdown Coverage Part:

Cities and Special District:	One Accident	\$2,500 Combined, All Coverages
Fire Districts:	One Accident	\$500 Combined, All Coverages
All Motors and Pumps (All Member Deductible):		\$10,000

Item 2. **Limit of Insurance:**

Equipment Breakdown Coverage Part	One Accident	\$100,000,000
-----------------------------------	---------------------	---------------

Item 3. **Sublimits of Insurance:**

Property Damage:	Included
Business Income:	Included
Extra Expense:	Included
Service Interruption:	Included
Perishable Goods:	\$500,000
Data Restoration:	\$100,000
Computer Equipment:	Included
Off Premises Property Damage:	Excluded
Contingent Business Income:	Included
Demolition and ICC:	25% of building or tenant's improvements or betterments value
Ordinance or Law:	25% of building or tenant's improvements or betterments value
Expediting Expenses:	Included
CFC Refrigerants:	Included
Hazardous Substances:	\$5,000,000
Extended Period of Restoration:	30 days
Newly Acquired Locations:	Included; 365 days
Service Interruption Waiting Period:	24 hours

OF THE MOC:

Coverage Part:	Carrier:
Property Coverage	Munich Reinsurance America, Inc. (A+ XV) (Admitted) Axis Insurance Company (A+ XV) (Admitted) Great American Insurance Company of New York (A XIII) (Admitted)
General Liability Coverage	Munich Reinsurance America, Inc. (A+ XV) (Admitted)
Auto Liability Coverage	Munich Reinsurance America, Inc. (A+ XV) (Admitted)
Wrongful Acts Coverage	Munich Reinsurance America, Inc. (A+ XV) (Admitted)
Crime Coverage	Munich Reinsurance America, Inc. (A+ XV) (Admitted)
Equipment Breakdown Coverage	Hartford Steam Boiler Inspection & Insurance Company (A++ X) (Admitted)

Cities Insurance Association of Washington
451 Diamond Drive
Ephrata, WA 98823
800.407.2027

Customer #: 36297
Invoice Number: P36297
Invoice Date: 11/17/2014
Invoice Total: \$71,878.18

City of Ilwaco
PO Box 548
Ilwaco, WA 98624

Coverage Information	
MOC# CIAW141536297	
Policy Effective 12/01/2014 to 12/01/2015	
Insured: City of Ilwaco	
Premium Information	
Premium by Coverage	
General Liability	\$12,039.65
Auto Liability	\$3,303.60
Property	\$43,678.86
Equipment Breakdown	\$5,302.97
Crime	\$548.10
Auto Physical Damage	\$6,278.00
UIM	\$727.00
Total	\$71,878.18

Deductibles:	
GL	\$250
Property	\$250

Due and payable 30 days from receipt.

CIAW Program Underwriter
Angela Eloff
509-754-2027 Ext.246
aeloff@canfieldsolutions.com

B	CASH DOWN PAYMENT	\$7,187.82
C	PRINCIPAL BALANCE (A MINUS B)	\$64,690.36

PROPEL INSURANCE	CITY OF IIWACO
P O BOX 2007	PO BOX 548
OLYMPIA, WA 98507 (555)555-1212 FAX:	IIWACO, WA 98624

Commercial

Account #: _____

LOAN DISCLOSURE

Quote Number: 3188303

ANNUAL PERCENTAGE RATE The cost of your credit as a yearly rate.	FINANCE CHARGE The dollar amount the credit will cost you.	AMOUNT FINANCED The amount of credit provided to you or on your behalf.	TOTAL OF PAYMENTS The amount you will have paid after you have made all payments as scheduled
6.950%	\$2,269.61	\$64,690.36	\$66,959.97

YOUR PAYMENT SCHEDULE WILL BE

Number Of Payments	Amount Of Payments	When Payments Are Due
11	\$6,087.27	Beginning: MONTHLY 01/01/2015

ITEMIZATION OF THE AMOUNT FINANCED: THE AMOUNT FINANCED IS FOR APPLICATION TO THE PREMIUMS SET FORTH IN THE SCHEDULE OF POLICIES UNLESS OTHERWISE NOTED.

Security: Refer to paragraph 1 below for a description of the collateral assigned to Lender to secure this loan.

Late Charges: A late charge will be imposed on any installment in default 5 days or more. This late charge will be 5.00% of the installment due.

Prepayment: If you pay your account off early, you may be entitled to a refund of a portion of the finance charge in accordance with Rule of 78's or as otherwise allowed by law. The finance charge includes a predetermined interest rate plus a non-refundable service/origination fee of \$10.00. See the terms below and on the next page for additional information about nonpayment, default and penalties.

POLICY PREFIX AND NUMBER	EFFECTIVE DATE OF POLICY	SCHEDULE OF POLICIES INSURANCE COMPANY AND GENERAL AGENT	COVERAGE	MINIMUM EARNED PERCENT	POL TERM	PREMIUM
CIAW141536297	12/01/2014	CITIES INSURANCE ASSN OF WASHINGTON CANFIELD & ASSOCIATES	PACKAGE	0.000%	12	71,878.18
Broker Fee:						\$0.00
TOTAL:						\$71,878.18

The undersigned insured directs IPFS Corporation (herein, "Lender") to pay the premiums on the policies described on the Schedule of Policies. In consideration of such premium payments, subject to the provisions set forth herein, the insured agrees to pay Lender at the branch office address shown above, or as otherwise directed by Lender, the amount stated as Total of Payments in accordance with the Payment Schedule, in each case as shown in the above Loan Disclosure. The named insured(s), on a joint and several basis if more than one, hereby agree to the following provisions set forth on pages 1 and 2 of this Agreement: **1. SECURITY:** To secure payment of all amounts due under this Agreement, insured assigns Lender a security interest in all right, title and interest to the scheduled policies, including (but only to the extent permitted by applicable law): (a) all money that is or may be due insured because of a loss under any such policy that reduces the unearned premiums (subject to the interest of any applicable mortgagee or loss payee), (b) any unearned premium under each such policy, (c) dividends which may become due insured in connection with any such policy and (d) interests arising under a state guarantee fund. **2. POWER OF ATTORNEY:** Insured irrevocably appoints its Lender attorney-in-fact with full power of substitution and full authority upon default to cancel all policies above identified, receive all sums assigned to its Lender or in which it has granted Lender a security interest and to execute and deliver on behalf of the insured documents, instruments, forms and notices relating to the listed insurance policies in furtherance of this Agreement.

NOTICE: A. Do not sign this agreement before you read it or if it contains any blank space. B. You are entitled to a completely filled in copy of this agreement. C. Under the law, you have the right to pay in advance the full amount due and under certain conditions to obtain a partial refund of the finance charge. D. Keep your copy of this agreement to protect your legal rights.

The undersigned hereby warrants and agrees to Agent's Representations set forth herein.

of its rights hereunder or under applicable law in the event of any subsequent late payment. **6. CANCELLATION:** Lender may cancel the scheduled policies after providing at least 10 days notice of its intent to cancel or any other required statutory notice if the insured does not pay any installment according to the terms of this Agreement or transfers any of the scheduled policies to a third party and the unpaid balance due to Lender shall be immediately due and payable by the insured. Lender at its option may enforce payment of this debt without recourse to the security given to Lender. **7. CANCELLATION CHARGES:** If Lender cancels any insurance policy in accordance with the terms of this Agreement and applicable law, then the insured shall pay Lender a cancellation charge equal to \$5.00 or the maximum amount permitted by law. If cancellation occurs, the insured agrees to pay a finance charge on the outstanding indebtedness at the maximum rate authorized by applicable state law in effect on the date of cancellation until the outstanding indebtedness is paid in full or until such other date as required by law. (Not applicable in KY, NV, and VT) **8. INSUFFICIENT FUNDS (NSF) CHARGES:** If insured's check or electronic funding is dishonored for any reason, the insured will pay to Lender a fee of \$20.00 or the maximum amount permitted by law. (Not applicable in AL and KY). **9. MONEY RECEIVED AFTER CANCELLATION:** Any payments made to Lender after Lender's Notice of Cancellation of the insurance policy(ies) has been mailed may be credited to the insured's account without any obligation on the part of Lender to request reinstatement of any policy. Any money Lender receives from an insurance company shall be credited to the balance due Lender with any surplus refunded to whomever is entitled to the money. In the event that Lender does request a reinstatement of the policy(ies) on behalf of the insured, such a request does not guarantee that coverage under the policy(ies) will be reinstated or continued. Only the insurance company has authority to reinstate the policy(ies). The insured agrees that Lender has no liability to the insured if the policy(ies) is not reinstated and Lender may charge a reinstatement fee where permitted up to the maximum amount allowed by law. **10. ASSIGNMENT:** The insured agrees not to assign this Agreement or any policy listed hereon or any interest therein (except for the interest of mortgagees or loss payees), without the written consent of Lender, and that Lender may sell, transfer and assign its rights hereunder or under any policy without the consent of the insured, and that all agreements made by the insured hereunder and all rights and benefits conferred upon Lender shall inure to the benefit of Lender's successors and assigns (and any assignees thereof). **11. INSURANCE AGENT OR BROKER:** The insured agrees that the insurance agent or broker soliciting the policies or through whom the policies were issued is not the agent of Lender; and the agent or broker named on the front of this Agreement is neither authorized by Lender to receive installment payments under this Agreement nor to make representations, orally or in writing, to the insured on Lender's behalf (except to the extent expressly required by applicable law). As and where permissible by law, Lender may compensate your agent/broker for assisting in arranging the financing of your insurance premiums. If you have any questions about this compensation you should contact your agent/broker. As and where permissible by law, Lender may compensate your agent/broker for assisting in arranging the financing of your insurance premiums. If you have any questions about this compensation you should contact your agent/broker. **12. FINANCING NOT A CONDITION:** The law does not require a person to enter into a premium finance agreement as a condition of the purchase of insurance. **13. COLLECTION COSTS:** Insured agrees to pay attorney fees and other collection costs to Lender to the extent permitted by law if this Agreement is referred to an attorney or collection agency who is not a salaried employee of Lender, to collect any money insured owes under this Agreement. (Not applicable in KY) **14. LIMITATION OF LIABILITY:** The insured agrees that Lender's liability to the insured, any other person or entity for breach of any of the terms of this Agreement for the wrongful or improper exercise of any of its powers under this Agreement shall be limited to the amount of the principal balance outstanding, except in the event of Lender's gross negligence or willful misconduct (not applicable in KY). Insured recognizes and agrees that Lender is a lender only and not an insurance company and that in no event does Lender assume any liability as an insurer hereunder or otherwise. **15. CLASSIFICATION AND FORMATION OF AGREEMENT:** This Agreement is and will be a general intangible and not an instrument (as those terms are used in the Uniform Commercial Code) for all purposes. Any electronic signature or electronic record may be used in the formation of this Agreement, and the signatures of the insured and agent and the record of this Agreement may be in electronic form (as those terms are used in the Uniform Electronic Transactions Act). A photocopy, a facsimile or other paper or electronic record of this Agreement shall have the same legal effect as a manually signed copy. **16. REPRESENTATIONS AND WARRANTIES:** The insured represents that (a) the insured is not insolvent or presently the subject of any insolvency proceeding (or if the insured is a debtor of bankruptcy, the bankruptcy court has authorized this transaction), (b) if the insured is not an individual, that the signatory is authorized to sign this Agreement on behalf of the insured, (c) all parties responsible for payment of the premium are named and have signed this Agreement, and (d) there is no term or provision in any of the scheduled policies that would require Lender to notify or get the consent of any third party to effect cancellation of any such policy. **17. PRIVACY:** Our privacy policy may be found at <https://www.ipfs.com/Privacy.aspx>. **18. ENTIRE DOCUMENT / GOVERNING LAW:** This document is the entire Agreement between Lender and the insured and can only be changed in writing and signed by both parties except that the insured authorizes Lender to insert or correct on this Agreement, if omitted or incorrect, the insurer's name and the policy number(s). Lender is also authorized to correct patent errors and omissions in this Agreement. In the event that any provision of this Agreement is found to be illegal or unenforceable, it shall be deemed severed from the remaining provisions, which shall remain in full force and effect. The laws of the State of Washington will govern this Agreement. **19. AUTHORIZATION:** The insurance company(ies) and their agents, any intermediaries and the agent / broker named in this Agreement and their successors and assigns are hereby authorized and directed by insured to provide Lender with full and complete information regarding all financed insurance policy(ies), including without limitation the status and calculation of unearned premiums, and Lender is authorized and directed to provide such parties with full and complete information and documentation regarding the financing of such insurance policy(ies), including a copy of this Agreement and any related notices. **20. WAIVER OF SOVEREIGN IMMUNITY:** The insured expressly waives any sovereign immunity available to the insured, and agrees to be subject to the laws as set forth in this Agreement (and the jurisdiction of federal and/or state courts) for all matters relating to the collection and enforcement of amounts owed under this Agreement and the security interest in the scheduled policies granted hereby.

AGENT/BROKER REPRESENTATIONS

The agent/broker executing this agreement represents, warrants and agrees: (1) installment payments totaling \$0.00 and the down payment indicated in Box "B" on Page 1 has been received from the insured in immediately available funds, (2) the insured has received a copy of this Agreement; if the agent/broker has signed this Agreement on the insured's behalf, the insured has expressly authorized the agent/broker to sign this Agreement on its behalf or, if the insured has signed, to the best of the undersigned's knowledge and belief such signature is genuine, (3) the policies are in full force and effect and the information in the Schedule of Policies including the premium amounts is correct, (4) no direct company bill, audit, or reporting form policies or policies subject to retrospective rating or to minimum earned premium are included, except as indicated, and the deposit of provisional premiums is not less than anticipated premiums to be earned for the full term of the policies, (5) the policies can be cancelled by the insured or Lender (or its successors and assigns) on 10 days notice and the unearned premiums will be computed on the standard short rate or pro rata table except as indicated, (6) there are no bankruptcy, receivership, or insolvency proceedings affecting the insured, (7) to hold Lender, its successors and assigns harmless against any loss or expense (including attorney fees) resulting from these representations or from errors, omissions or inaccuracies of agent/broker in preparing this Agreement, (8) to pay the down payment and any funding amounts received from Lender under this Agreement to the insurance company or general agent (less any commissions where applicable), (9) to hold in trust for Lender or its assigns any payments made or credited to the insured through or to agent/broker directly or indirectly, actually or constructively by the insurance companies and to pay the monies, as well as the unearned commissions to Lender or its assigns upon demand to satisfy the outstanding indebtedness of the insured, (10) all material information concerning the insured and the financed policies necessary for Lender to cancel such policies and receive the unearned premium has been disclosed to Lender, (11) no term or provision of any financed policy requires Lender to notify or get the consent of any third party to effect cancellation of such policy, and (12) to promptly notify Lender in writing if any information on this Agreement becomes inaccurate.

1201 Pacific Avenue
Suite 1000
Tacoma, WA 98402-4321
800.499.0933

----- INVOICE -----

City of Ilwaco
PO Box 548
Ilwaco, WA 98624

Invoice Date 11/18/14
Invoice No. 328285
Bill-To Code ILWACITY
Client Code ILWACITY
Inv Order No. 1*348188

Named Insured: City of Ilwaco

Amount Remitted: \$

Please return this portion with your payment.

Make checks payable to: Propel Insurance

Effective Date	Policy Period	Coverage Description	Transaction Amount
12/01/14	12/01/14 to 12/01/15	Propel Insurance Policy No. ILWACITYBRFEE *Renewal - Fees Revised Broker Fee Invoice Number: 328285	7,188.00
		Amount Due:	7,188.00

Corporate Office
Accounting Division
P.O. Box 2940
Tacoma, WA 98401
800.499.0933

Fee & Commission Disclosure

The Insured agrees that the Insurance Producer named below is directly involved in the faithful performance of insurance services and duties and that such duties are performed in consideration of a Fee and, in some instances, additional Commission. The Fee has been freely negotiated and deemed reasonable by the parties per the Revised Code of Washington Insurance Commissioner's Regulation RCW 48.17.270.

The Insurance Producer may receive additional commission in the form of future incentive compensation from Munich Reinsurance Company, including contingent commissions and other awards/bonuses. Information relating to the additional commission will be provided by the Insurance Producer upon request.

Account Name: City of Ilwaco

Policy Term: 12.1.14 to 12.1.15

Insured Name (Print): Mike Cassinelli

Insured Title: Mayor

Insured Signature:

Date:

Producer Name (Print): Kris Lawrence

Producer Signature:

Date:

Fee: \$7,188.

Commission: \$-0-

Cities Insurance Association of Washington

City of Ilwaco
PO Box 548
Ilwaco , WA 98624
Coverage Effective date - 12/01/2014 to 12/01/2015
Statement of Values

Add / Delete / Change	Loc #	Prem #	Cust ID#	Street Address	City	State	County	Zip	Dept	Year	Building Value	Contents Value	BI	EE	EDP	Sq. Ft.	Stories	Const Type 1-6	PC	Occ Code	Alarm	SPK	FZ	MMI	Contents desc.	Year Wiring UD	Year Roof UD	Year Plum UD	Year HVAC UD	Year Seismic Retro UD	Desc.	Valuation Type	Current Location Total	Bldg \$/sq ft	
																																	0	0	
			1E+10	Off Wahlberg Rd	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land 51.4 acre	Replacement	0	0
			1E+10	North of Water Tower	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land 44.68 acre	Replacement	0	0
			1E+10	North of Water Plant	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land 80.3	Replacement	0	0
			1E+10	Off Wahlberg Rd across Water Plar	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land 23.4 acre	Replacement	0	0
			1E+10	201 Wahlberg Rd	Ilwaco	WA	Pacific	98624		1988	6,556,362	250,000	0	0	0	4,900	1	1	7	Utility	n	n	X	5							201 Wahlberg Rd	Replacement	6,806,362	1,338	
			1E+10	201 Wahlberg Rd	Ilwaco	WA	Pacific	98624		1988	207,326	57,082	0	0	0	490	1	2	7	Utility	n	n	X	5							WTP-Ind. Crk-159,000 Gal 3.65 acre	Replacement	264,408	423	
			1E+10	South of Water Plant	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land 117.1 acre	Replacement	0	0
			1E+10	South of Water Plant	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land 18.8 acre	Replacement	0	0
			1E+10	End of Wahlberg Rd	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land 159.5 acre	Replacement	0	0
			1E+10	6798 Robert Gray Dr	Ilwaco	WA	Pacific	98624		2007	0	35,000	0	0	0	0	16	1	3	7	Utility	n	n	X	5							Baker Bay Lift Station #1 - .15 acre (u	Replacement	35,000	0
			1E+10	700 Block 1st Ave N	Ilwaco	WA	Pacific	98624		1978	0	44,100	0	0	0	0	192	1	1	7	Utility	n	n	X	5							Black Lake Interlie - .06 acre	Replacement	44,100	0
			1E+10	402 1st Ave N	Ilwaco	WA	Pacific	98624		1997	28,573	0	0	0	0	0	140	1	3	7	Restroom	n	n	X	5							Black Lake Park Restrooms 1.25 acro	Replacement	28,573	204
			101133	158 1st Ave N	Ilwaco	WA	Pacific	98624		2009	3,076,610	415,000	0	0	0	14,649	2	2	7	Recreation	n	n	X	6		2009	2009	2009	2009		Community Bldg-PACE Bldg & adj. P	Replacement	3,491,610	210	
			1E+10	Behind Hospital	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .20 acre	Replacement	0	0
			101133	120 1st Ave N	Ilwaco	WA	Pacific	98624		1952	279,017	164,658	0	0	0	1,695	1	2	7	City Hall / Courthouse	n	n	X	5		2001	1980	1980	N/A	N/A	City Hall/Shop (Shop & Parking Lot, S	Replacement	443,675	165	
			101134	Whealdon St	Ilwaco	WA	Pacific	98624		1992	795,675	0	0	0	0	2,826	1	5	6	Water Utility	n	n	X	5							Water Tank-500,000 Gal & Adj Parce	Replacement	795,675	282	
			1E+10	102 Adelia St	Ilwaco	WA	Pacific	98624		1975	130,000	0	0	0	0	1,040	1	1	7	Utility	n	n	X	5		none	none	none	none	none	City Park Restrooms/Picnic Shelter 2	Replacement	130,000	125	
			1E+10	102 Adelia St	Ilwaco	WA	Pacific	98624		1995	0	20,000	0	0	0	0	1	1	7	Utility	n	n	X	5							City Park Playground Equipment	Replacement	20,000	0	
			1E+10	Next to Tennis Court	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .07 acre	Replacement	0	0
			7E+10	112 Myrtle Ave SE	Ilwaco	WA	Pacific	98624		1890	157,625	5,075	0	0	0	1,281	2	1	7	Residence	n	n	X	5		N/A	N/A	N/A	N/A	N/A	Steed House .05 acre	Functional	162,700	123	
			730010	302 Lake St	Ilwaco	WA	Pacific	98624		1986	51,500	0	0	0	0	504	1	1	7	Museum	n	n	X	5		1970	1990	1970	N/A	N/A	Fire Museum and Adjacent lot .10 acr	Functional	51,500	102	
			7E+10	Corner of 2nd & Bay	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .02 acre	Replacement	0	0
			7E+10	336 Elizabeth Ave SE	Ilwaco	WA	Pacific	98624		1997	6,087,518	120,749	0	0	0	3,828	1	3	7	Utility	n	n	1-A3	5							WWTP-1,010,000 Gallon 1.36 acre (f	Replacement	6,208,267	1,590	
			7E+10	Baker Bay Tidelands	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land 14.6 acre	Replacement	0	0
			7E+10	Vandalia Greenbelt	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .66 acre	Replacement	0	0
			7E+10	Vandalia Greenbelt	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land 2.6 acre	Replacement	0	0
			7E+10	Vandalia Greenbelt	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .77 acre	Replacement	0	0
			7E+10	Vandalia Greenbelt	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .04 acre	Replacement	0	0
			7E+10	Vandalia Greenbelt	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .01 acre	Replacement	0	0
			7E+10	Vandalia Greenbelt	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .13 acre	Replacement	0	0
			7E+10	Vandalia Greenbelt	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land with stormwater pond 2	Replacement	0	0
			7E+10	Vandalia Greenbelt	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land 4.9 acre	Replacement	0	0
			7E+10	End of Cooks Hill Rd on River	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .83 acre	Replacement	0	0
			7E+10	East bordering City Park	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .35 acre	Replacement	0	0
			7E+10	Wedge on corner of Sandridge & Hv	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .05 acre	Replacement	0	0
			7E+10	Black Lake/Quaker St	Ilwaco	WA	Pacific	98624		1977	10,609	27,555	0	0	0	2,220	1	1	7	Garage/Shop	n	n	X	5		N/A	1977	N/A	N/A	N/A	Covered Picnic Area - roof only no sic	Functional	38,164	5	
			7E+10	Across from Fish Tale Rd	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .45 acre	Replacement	0	0
			7E+10	Whealdon St NE	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land (street) .92 acre	Replacement	0	0
			7E+10	Off of E Lake St near City Park	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .11 acre	Replacement	0	0
			7E+10	End of S Mary Ann St	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5								Vacant Land .10 acre	Replacement	0	0

Cities Insurance Association of Washington

City of Ilwaco
PO Box 548
Ilwaco, WA 98624
Coverage Effective date - 12/01/2014 to 12/01/2015
Statement of Values

Add / Delete / Change	Loc #	Prem #	Cust ID#	Street Address	City	State	County	Zip	Dept	Year	Building Value	Contents Value	BI	EE	EDP	Sq. Ft.	Stories	Const Type 1-6	PC	Occ Code	Alarm	SPK	FZ	MMI	Contents desc.	Year Wiring UD	Year Roof UD	Year Plum UD	Year HVAC UD	Year Seismic Retro UD	Desc.	Valuation Type	Current Location Total	Bldg \$/sq ft	
			7E+10	Across Hwy from Cooks Rd	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5							Vacant Land .12 acre	Replacement	0	0	
			7E+10	End of S Mary St	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	1	7	Vacant	n	n	ANI	5							Vacant Land .28 acre	Replacement	0	0	
			in easer	5 North Head Lighthouse Road	Ilwaco	WA	Pacific	98624		2004	0	35,000	0	0	0	0	192	0	3	7	Utility	n	n	X	5							North Head Lift Station	Replacement	35,000	0
			in easer	Tract B Whealdon	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	0	0	1	7	Utility	n	n	X	5							Trail Easement	Replacement	0	0
				301 SE Spruce St	Ilwaco	WA	Pacific	98624		2009	2,440,070	250,000	0	0	0	0	10,872	2	1	6	Fire	n	n	B	5							Fire Station & Parking Lot (7 Parcels)	Replacement	2,690,070	224
				Discovery Heights	Ilwaco	WA	Pacific	98624		2003	763,848	0	0	0	0	0	1,962	1	5	7	Utility	n	n	X	5							Glass-fused Steel Water Reservoir-4'	Replacement	763,848	389
				Discovery Heights	Ilwaco	WA	Pacific	98624		1976	0	50,000	0	0	0	0	192	1	3	7	Water Utility	n	n	X	5		2003	2003	2003	N/A	N/A	Water Pump House	Replacement	50,000	0
				Spring Street	Ilwaco	WA	Pacific	98624		2002	0	58,900	0	0	0	0	192	1	1	7	Water Utility	n	n	X	5							Water Pump Station	Replacement	58,900	0
				Spring Street	Ilwaco	WA	Pacific	98624		1976	0	5,075	0	0	0	0	100	1	3	7	Water Utility	n	n	X	5		1976		N/A	N/A		Water Pump Station (abandoned)	Replacement	5,075	0
				Lakeview & 103rd	Ilwaco	WA	Pacific	98624		2005	0	44,000	0	0	0	0	192	1	5	7	Water Utility	n	n	X	5							WTP Pump Station	Replacement	44,000	0
				Hwy 101 & Stringtown	Ilwaco	WA	Pacific	98624		1989	0	61,888	0	0	0	0	240	1	1	7	Water Utility	n	n	X	5							WTP Booster Pump Station	Replacement	61,888	0
				402 1st Ave N	Ilwaco	WA	Pacific	98624		1998	24,000	0	0	0	0	0	320	1	2	7	Recreation	n	n	X	5							Black Lake Park Picnic Shelter	Replacement	24,000	75
				115 Lake St SE	Ilwaco	WA	Pacific	98624		1965	2,625,000	0	0	0	0	0	21,000	1	3	6	Museum	n	n	X	5		1970	1990	1970	1970	none	Heritage Museum & Parking Lot (10 f	Functional	2,625,000	125
				E/S of First between Spruce/Fir	Ilwaco	WA	Pacific	98624		1977	750,000	22,833	0	0	0	0	6,000	1	1	7	Garage/Shop	n	n	X	5		1960-70	2012	1960-70	N/A	N/A	Auto Shop	Replacement	772,833	125
				E/S of First between Spruce/Fir	Ilwaco	WA	Pacific	98624		1977	706,250	6,586	0	0	0	0	5,650	1	2	7	Admin	n	n	X	5		1960-70	2012	1960-70	N/A	N/A	Maintenance Shop/ PW Administrativ	Replacement	712,836	125
				201 Robert Gray Dr	Ilwaco	WA	Pacific	98624		1970	0	35,000	0	0	0	0	16	0	2	7	Utility	n	n	X	5							Sahaalee Lift Station (underground tan	Replacement	35,000	0
				7133 1/2 Ortelius Dr	Ilwaco	WA	Pacific	98624		2007	0	35,000	0	0	0	0	16	0	3	7	Utility	n	n	X	5							Baker Lift Station #2 (in easement/un	Replacement	35,000	0
				241 Robert Gray Drive	Ilwaco	WA	Pacific	98624		2004	0	35,000	0	0	0	0	238	0	3	7	Utility	n	n	X	5							Cape Disappointment Lift Station	Replacement	35,000	0
				Pacific Hwy Near 167 First Ave N	Ilwaco	WA	Pacific	98624		2002	0	35,000	0	0	0	0	16	0	3	7	Utility	n	n	X	5							Seaview Flow Lift Station (undergroun	Replacement	35,000	0
				Black Lake Trail Easement	Ilwaco	WA	Pacific	98624		2012	0	0	0	0	0	0	0	0	1	7	Vacant	n	n	X	5							Vacant Land/Easement	Replacement	0	0
				402 1st Ave N	Ilwaco	WA	Pacific	98624		0	0	0	0	0	0	0	400	1	1	7	Utility	n	n	X	5							Black Lake Memorial and Fishing Pier	Replacement	0	0
				3 Miles East/Off Chinook	Ilwaco	WA	Pacific	98624		2014	417,150	0	0	0	0	0			4	7	Utility	n	n	x	5	159,000 gallons						Concrete Reservoir	Replacement	417,150	0
				Whealdon St	Ilwaco	WA	Pacific	98624		2014	803,400	0	0	0	0	0			5	6	Water Utility	n	n	x	5	500,000 gallons (value includes electronics)						Reservoir	Replacement	803,400	0
											25,910,533	1,813,501	0	0	0																			27,724,034	0

Doc. Sequence #: 2899696

This excel document is write protected. To make changes or view hidden columns, copy the entire worksheet and paste to a new sheet in order to remove protection. Please submit any changes in the format of this worksheet and indicate add, delete, or amend in column A. For exposures to be added, unhide all columns in order to see all data fields and insert new rows at the bottom of the sheet. For changes, please highlight fields to be updated. Schedule changes can be also be printed and faxed to 509-754-3406 or scanned and e-mailed to your program underwriter. Thank you.

Cities Insurance Association of Washington

City of Ilwaco

PO Box 548

Ilwaco , WA 98624

Coverage Effective date - 12/01/2014 to 12/01/2015

Vehicle Schedule

Add / Delete / Change	Year	Make	Model	VIN	Value	Vehicle Type	Department	Cust ID#	A/L	Comp	Coll	AL ded	APD ded
	2005	Ford	Brush Truck	1FDAF57Y2SEA34961	51,000	Fire / Ambulance	Fire		y	y	y	\$250	\$1,000
	1988	Pierce	Fire Truck	1P9CA01EXJA040156	16,000	Fire / Ambulance	Fire		y	y	y	\$250	\$1,000
	2000	Pierce	Fire Truck	4P1CT02U2YA000910	290,000	Fire / Ambulance	Fire		y	y	y	\$250	\$1,000
	2007	Pierce Contender	Fire Truck	4P1CC01A27A007393	301,000	Fire / Ambulance	Fire		y	y	y	\$250	\$1,000
	2008	Ford	F450 Truck	1FDXW47Y28EE41963	85,000	Truck-Heavy	Fire		y	y	y	\$250	\$1,000
	1993	Ford	Ambulance	1FDKE30M2PH932317	25,000	Fire / Ambulance	Fire		y	n	n	\$250	EXCLUDED
	2003	Freightliner	Street Sweeper	1FVAB3BV83DK21730	100,000	Mobile Equipment	Streets	8	y	y	y	\$250	\$1,000
	1988	Ford	F350 Bucket Truck	2FDKF37G7JCB58370	20,000	Truck-Heavy	Utility		y	y	y	\$250	\$1,000
	2000	Chevy	Pickup	1GCEK19T0YZ340825	4,000	Light Truck	Utility		y	y	y	\$250	\$250
	2002	Towmaster	Trailer	4KNTT12182L160829	3,800	Trailer	Utility		y	n	n	\$250	EXCLUDED
	2004	Chevy	C3PU Dump Truck	1GBJC33274F215215	5,500	Truck-Heavy	Utility		y	y	y	\$250	\$1,000
	2000	Chevy	K1PU w/Tommy Lift	1GCEK19V8YE376139	5,500	Light Truck	Utility		y	y	y	\$250	\$250
	1981	Agri Built	Sludge Truck	A13119	200,000	Truck-Heavy	Wastewater		y	y	y	\$250	\$1,000
	1994	GMC	S10 Pickup	1GTCS14ZXR8531694	3,000	Light Truck	Wastewater		y	y	y	\$250	\$250
	2002	Ford	F150	1FTRF17232KC51122	15,000	Light Truck	Water		y	y	y	\$250	\$250
	2000	Dodge	Dakota	1B7GG22N7YS703559	6,000	Light Truck	Water	27	y	y	y	\$250	\$250
	2007	Eagle	Trailer w/pumps	184BU121X7A004262	18,000	Trailer			y	y	y	\$250	\$250
	1983	Ford	Vaccum Truck	1FDYR80U88DVA38154	6,000	Truck-Heavy			y	y	y	\$250	\$1,000
	2001	Dodge	Ram Pickup	3B6MC36551M559785	3,700	Light Truck		20	y	y	y	\$250	\$250
	1998	Ford	Ranger	1FTYR14UXWTA64517	2,700	Light Truck		21	y	y	y	\$250	\$250
	2014	Aluminum Boat	EZ Loader Trailer and	EWICWD689	10,000	Watercraft			y	y	y	\$250	\$1,000
	2002	Ford	Ranger	1FTYR45E32TA15906	4,900	Light Truck			y	y	y	\$250	\$250
				Total	1,176,100								

Doc. Sequence #: 2899696

This excel document is write protected. To make changes or view hidden columns, copy the entire worksheet and paste to a new sheet in order to remove protection. Please submit any changes in the format of this worksheet and indicate add, delete, or amend in **column A**. For exposures to be added, unhide all columns in order to see all data fields and insert new rows at the bottom of the sheet. For changes, please highlight fields to be updated. Schedule changes can be also be printed and faxed to 509-754-3406 or scanned and e-mailed your program underwriter. Thank you.

Cities Insurance Association of Washington

City of Ilwaco

PO Box 548

Ilwaco , WA 98624

Coverage Effective date - 12/01/2014 to 12/01/2015

Misc. Equipment Schedule

Add / Delete / Change	Year	Description	Serial #	Department	ACV	Cust Id #
	1995	John Deere MDL 310D Loader/Backhoe	83DK21730	PW	50,000	6
	2001	John Deere Z Trac Mower	TA 015192	Parks/Streets	4,000	4
	2005	Scag Mower	3952	Parks/WWTP	5,000	5
	1846	Button Squirrel Tail Hook & Ladder Pumper	1846BTSTHLP		70,000	
	2008	John Deere 5603 Cub Tractor 4x4 with 20' Versa Boo	LV5603R268880		73,409	
		John Deere HX10 Rotary Cutter	W0HX10P122358		5,244	
				Total	207,653	

Doc. Sequence #: 2899696

This excel document is write protected. To make changes or view hidden columns, copy the entire worksheet and paste to a new sheet in order to remove protection. Please submit any changes in the format of this worksheet and indicate add, delete, or amend in **column A**. For exposures to be added, unhide all columns in order to see all data fields and insert new rows at the bottom of the sheet. For changes, please highlight fields to be updated. Schedule changes can be also be printed and faxed to 509-754-3406 or scanned and e-mailed to your program underwriter.

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing: 12/8/14
 Council Discussion Item: 11/24/14 Council Business Item: 12/8/14

B. Issue/Topic: **Resolution Updating the Six-Year Capital Facilities Plan.**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council):

1. On February 13, 2012, the City of Ilwaco adopted a Six-year Capital Facilities Plan and updated it in December of 2012 and December of 2013. The plan helps the city in developing the financing needed for capital expenditures and the construction of public facilities, and in the application for grants and loans from state and federal programs. Some estimated project costs have been updated when compared to the associated plan (water, sewer, streets).

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

- 1.

F. Impacts:

1. Fiscal: While there is no fiscal impact by adopting the resolution, it will set a schedule for applying for funding for the various project listed.
2. Legal: None
3. Personnel: None
4. Service/Delivery: None

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:

- 1.

I. Time Constraints/Due Dates:

J. Proposed Motion: **I move to adopt the proposed resolution updating the Capital Facilities Plan for 2015 through 2020.**

**CITY OF ILWACO
RESOLUTION NO. 201x-xx**

**A RESOLUTION OF THE CITY OF ILWACO, WASHINGTON, ADOPTING THE
SIX-YEAR CAPITAL FACILITIES PLAN FOR THE PERIOD 2015 through 2020**

WHEREAS, capital facilities plans are helpful in planning for capital expenditures and for the construction of public facilities; and

WHEREAS, capital facilities plans aid cities in developing the needed financing for capital expenditures and the construction of public facilities, and in the application for grants and loans from state and federal programs; and

WHEREAS, it is the intention of the City Council to revise the Six-Year Capital Facilities Plan on an annual basis and ensure it agrees with other related plans; and

WHEREAS, the City Council did hold a public hearing on the review of the 2015–2020 Capital Facilities Plan on the 8th day of December, 2014; and

WHEREAS, all comments to the 2015–2020 Capital Facilities Plan for capital expenditures and construction of public facilities within its jurisdictional boundaries were considered.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

The City Council of the City of Ilwaco, Washington, approves and adopts the revised and extended Six-Year Capital Facilities Plan for the ensuing six calendar years for the period 2015 through 2020 referenced as Exhibit A and to be updated annually.

Effective Date. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN
AUTHENTICATION OF ITS PASSAGE THIS XXTH DAY OF DECEMBER, 2014.**

Mike Cassinelli, Mayor

ATTEST:

Ariel Smith, Treasurer

VOTE	Jensen	Karnofski	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

EFFECTIVE: December xx, 2014

**A RESOLUTION OF THE CITY OF ILWACO, WASHINGTON, ADOPTING THE
SIX-YEAR CAPITAL FACILITIES PLAN FOR THE PERIOD 2015 through 2020**

EXHIBIT A

CFP YEAR 2015

Department	Project Title	Cost	Funding Source(s)
City Hall	Ramp	\$ 10,000	City
Sewer	Roof/Siding	\$ 49,200	City
Sewer	Nesadi Drive Sewer Line	\$ 336,000	Public Works Trust Fund loan
Stormwater	Lakeview	\$ 49,000	City
Water	New Treatment Unit/Control	\$ 940,000	WA Jobs Now Grant – DOH
Water	Paint Steel Reservoir	\$ 100,000	City

CFP YEAR 2016

Department	Project Title	Cost	Funding Source(s)
Stormwater	Lake Street–Pearl to Advent	\$ 100,000	unknown
Stormwater	State Rt 100–across from A-1	\$ 50,000	unknown
Stormwater	Willow Street	\$ 60,000	unknown
Stormwater	Myrtle	\$ 50,000	unknown
Streets	Various sidewalks	\$ 247,650	TIB submitted
Streets	Adelia/Spruce St Cutoff	\$ 496,000	TIB submitted
Streets	Capt. Robert Gray Dr.	\$ 124,925	unknown
Parks	Discovery Trail extension	\$ 1,728,000	unknown

CFP YEAR 2017

Department	Project Title	Cost	Funding Source(s)
Sewer	Sahalee Sewer & Liftstation	\$ 2,199,280	WA Dept of Ecology
Stormwater	Klahanee Drive	\$ 20,000	unknown
Stormwater	Elizabeth Street NE	\$ 130,000	unknown
	Cedar Street NE		
Stormwater	Pearl Street NE	\$ 90,000	unknown
Streets	Hilltop School Route	\$ 506,000	unknown
Streets	Scarboro Lane Improvements	\$ 249,000	unknown
Streets	Lake Street Improvements	\$ 600,000	unknown
Water	Sahalee/Klahanee Waterline	\$ 1,270,530	PWTF submitted
Water/Sewer	SCADA Improvements	\$ 1,751,200	unknown

CFP YEAR 2018

Department	Project Title	Cost	Funding Source(s)
Stormwater	Vandalia (Baker Bay)	\$ 2,000,000	unknown
Stormwater	Brumbach retention pond	\$ unknown	unknown
Stormwater	Brumbach Avenue	\$ 35,000	unknown
Stormwater	Second Street	\$ 140,000	unknown
Streets	Pearl & Myrtle Ave	\$ 389,000	unknown
Streets	Ortelius Drive	\$ 344,000	unknown

Streets	Cooks Hill Intersection	\$	unknown	unknown
Streets	Myrtle/Ash/Eagle/ Main/Pearl	\$	26,064	unknown
Water	Cooks Hill Rd Waterline	\$	603,000	unknown

CFP YEAR 2019

Department	Project Title	Cost	Funding Source(s)
Streets	Whealdon Street	\$ 321,000	unknown
Streets	Reservoir Road	\$ 69,000	unknown
Water	China Hill Improvements	\$ unknown	LID
Water	Old Railroad Loop	\$ unknown	Developer

CFP YEAR 2020

Department	Project Title	Cost	Funding Source(s)
Sewer	Baker Bay	\$ 2,575,000	unknown
Streets	Vandalia Cul-de-sacs	\$ 126,000	unknown
Streets	Main Street	\$ 218,000	unknown
Water	Whealdon St Booster Station	\$ 133,000	unknown
Water	Stringtown Loop	\$ unknown	Developer

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 11/24/14 Council Business Item:
- B. Issue/Topic: **Department of Ecology State Revolving Fund Loans – Sahalee Sewer Improvements**
- C. Sponsor(s):
 1. Mike Cassinelli 2.
- D. Background (overview of why issue is before council):
 1. The DOE provides low-interest loan funds to governments for construction of water pollution control facilities. The Sahalee Sewer Improvements were submitted by the City of Ilwaco for loan funds, and were approved for funding during July of 2014.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
 1. The availability of low-interest DOE loans are from three sources: the Centennial Clean Water Program, the Clean Water Act and Washington State Water Pollution Control Revolving Fund. To ensure funds are identified for the highest priority in the state, water quality specialists within DOE use recommendations from other state agencies to create the offer list, including DOH.
 2. The first step necessary to begin negotiating funding agreements is for City Council to pass a resolution indicating their desire to participate in the program and receive SRF loans. The actual funding agreements will be brought before council at a later date.
 3. In addition to the completing the necessary forms and negotiations with the Department of Ecology, the City of Ilwaco must complete the consistency update to the comprehensive plan before executing the loan agreement.
- F. Impacts:
 1. Fiscal: (Funding offers. Actual funding agreements to be negotiated)
 a. **Sahalee Sewer Improvements: \$2,199,280 comprised of \$540,843 grant, \$137,105 forgiven principal, and \$1,521,332 loan/20 years/2.4%**
 2. Legal:
 3. Personnel:
 4. Service/Delivery:
- G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on
- H. Staff Comments:
 1. None

I. Time Constraints/Due Dates:

J. Proposed Motion: **I move to adopt the proposed resolution authorizing the city to participate in the Department of Ecology SRF Loan Program for the Sahalee Sewer Improvements.**

**CITY OF ILWACO
RESOLUTION NO. 201x-xx**

**A RESOLUTION OF THE CITY OF ILWACO, WASHINGTON, AUTHORIZING
RECEIPT OF STATE REVOLVING FUND (SRF) LOANS**

WHEREAS, the Department of Ecology, a Washington State agency, has established a State Revolving Fund (SRF) for providing financial assistance for the construction of water pollution control facilities; and

WHEREAS, the City of Ilwaco desires to participate in loans from said SRF; and

WHEREAS, a requirement to participate requires a resolution of the governing body authorizing the City of Ilwaco to receive SRF loans.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. The City of Ilwaco desires to participate in the SRF Loan Program for the following projects:

- a. Sahalee Sewer Improvement Project, total Department of Ecology \$2,199,280 comprised of \$540,843 grant, \$137,105 forgiven principal, and \$1,521,332 at a rate of 2.4% for 20 years.

Section 2. The City Council of the City of Ilwaco does hereby authorize the city to receive SRF loans and to take such other actions as are necessary and relevant to the SRF Loan Program.

Section 3. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN
AUTHENTIFICATION OF ITS PASSAGE THIS XXTH DAY OF DECEMBER, 201X.**

Mike Cassinelli, Mayor

ATTEST:

Ariel Smith, Treasurer

VOTE	Jensen	Karnofski	Marshall	Chambreau	Ferner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

EFFECTIVE: December xx, 201x



**CITY OF ILWACO
PLANNING COMMISSION MEETING
November 18, 2014**

A. Call to Order Chair Beller called the meeting to order at 6:07 p.m.

B. Roll Call

1. Present: Holly Beller, Cheri Diehl and Sherri Buckel. Absent Nansen Malin
Seat 4 vacant.
2. Staff: Ryan Crater, City Planner & Ariel Smith, Deputy City Clerk

C. Approval of Minutes

ACTION: Motion to approve the minutes. (Diehl/Buckel) 3 Ayes 0 Nays 0 Abstain.

D. Comments by Citizens and Guests Present:

None

E. Staff Reports

Crater explained that there would a couple permits coming up for review at the next planning commission meeting, these would be for construction at the Port of Ilwaco. He also mentioned that CREST is no longer working on the comp plan update, due to some timeline conflicts with the City. He also said that he would do anything to help the City through this process and that he wants the best for Ilwaco.

F. Commissioner Reports

1. The date of the next meeting was discussed and planned for January 6th 2015 at 6pm.

G. Old Business

1. The Comprehensive Plan Update

Crater presented the Transportation Element and the Capital Facilities Element, Nancy Lockett the City Engineer had prepared these. Crater just went through a brief over view, he suggested some changes be made. He thought that in the Capital Facilities Element that is should mention the current issue with the Backwash Basin. He also thought that maybe securing another source of water should be discussed. There was some discussion about this and the planning commission agreed to look over each element at get back to the City Clerk with suggestions.

H. New Business

1. New Potential Language in IMC for Vacation Rentals

Crater brought up the topic that there should be some edits made to the IMC regarding vacation rentals, a couple ideas were discussed at this time. Planning Commission member Diehl brought up the idea of possibly doing something similar to what the City of Long Beach currently has. The other members seemed to agree, they were to come up with some specific language and bring it to the next meeting in January. Discussion of the topic ensued.

I. Adjournment

ACTION: Motion to adjourn the meeting (Diehl/Buckel). Beller adjourned the meeting at 7:01 p.m.

Holly Beller, Chair

Recorder